YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution Swami Vivekanand College of Education

- Name of the Head of the institution Dr. Kuldeep Singh

- Designation Principal

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 8219523696

- Mobile no 9817080018

- Registered e-mail svntarkwari@yahoo.com

- Alternate e-mail svntarkwari@rediffmail.com

- Address Village-Takauta Bhattan

- City/Town Hamirpur

- State/UT Himachal Pradesh

- Pin Code 176045

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Rural

- Financial Status **Self-financing**

- Name of the Affiliating University **Himachal Pradesh University Shimla**

- Name of the IQAC Coordinator **Barsha Chauhan**

- Phone No. **8894399942**

- Alternate phone No. **6230631810**

- Mobile **9816823124**

- IQAC e-mail address **svntarkwari@yahoo.com**

- Alternate Email address **svntarkwari@rediffmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.svntarkwari.com/uploads/AQAR%20(2021-2022).pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.svntarkwari.com/uploads/Academic%20Calendar%20(2022-2023).pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.40**	**2010**	**04/09/2010**	**03/09/2015**
Cycle 1	**C++**	**Nil**	**2004**	**16/02/2004**	**15/02/2009**

6.Date of Establishment of IQAC   **02/08/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC

View File

9.No. of IQAC meetings held during the year   04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) Continuous monitoring of the activities of the college 2) Preparation of reports for AISHE & NAAC. 3) Organizing lectures for the promotion of research related activities 4) Collecting and Evaluation of Self Appraisal report 5) Service Matter Related Grievances has been Prepared and Addressed

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Review of the teaching learning processes of the previous year	Teaching learning process strengthened more by inculcation of ICT and other innovative methods
Planning of the academic programmes in the institution for the year	Organized workshops and training sessions giving more impetus to technological aspects.
Assess and coordinate the different Clubs and committees for the betterment of institution	Reorganised various clubs in the college based on specific objectives and celebrate the various national and international days and weeks related to each club's theme
Planning of workshops (FDP) staff	7-Days FDP was organized in the college in May 2023
Organizing Guest lectures	Institution have been made mandatory to organized at least 4-6 guest lectures in a semester for students

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Swami Vivekanand College of Education
• Name of the Head of the institution	Dr. Kuldeep Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8219523696
• Mobile no	9817080018
• Registered e-mail	svntarkwari@yahoo.com
• Alternate e-mail	svntarkwari@rediffmail.com
• Address	Village-Takauta Bhattan
• City/Town	Hamirpur
• State/UT	Himachal Pradesh
• Pin Code	176045
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing
• Name of the Affiliating University	Himachal Pradesh University Shimla
• Name of the IQAC Coordinator	Barsha Chauhan

• Phone No.	**8894399942**
• Alternate phone No.	**6230631810**
• Mobile	**9816823124**
• IQAC e-mail address	**svntarkwari@yahoo.com**
• Alternate Email address	**svntarkwari@rediffmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.svntarkwari.com/uploads/AQAR%20(2021-2022).pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.svntarkwari.com/uploads/Academic%20Calendar%20(2022-2023).pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.40**	**2010**	**04/09/2010**	**03/09/2015**
Cycle 1	**C++**	**Nil**	**2004**	**16/02/2004**	**15/02/2009**

6.Date of Establishment of IQAC	**02/08/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Dep artment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**04**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) Continuous monitoring of the activities of the college 2) Preparation of reports for AISHE & NAAC. 3) Organizing lectures for the promotion of research related activities 4) Collecting and Evaluation of Self Appraisal report 5) Service Matter Related Grievances has been Prepared and Addressed

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Review of the teaching learning processes of the previous year	Teaching learning process strengthened more by inculcation of ICT and other innovative methods
Planning of the academic programmes in the institution for the year	Organized workshops and training sessions giving more impetus to technological aspects.
Assess and coordinate the different Clubs and committees for the betterment of institution	Reorganised various clubs in the college based on specific objectives and celebrate the various national and international days and weeks related to each club's theme
Planning of workshops (FDP) staff	7-Days FDP was organized in the college in May 2023
Organizing Guest lectures	Institution have been made mandatory to organized at least 4-6 guest lectures in a semester for students

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	10/02/2023

15.Multidisciplinary / interdisciplinary

SVN College is a interdisciplinary institutuion and is running B.Ed. and D.El.Ed. programmes. Our focus is on holistic and overall personality development of students by inculcating 21st

century skills among learners. The college aims at imparting an education that shall develop the intellectual, aesthetic, social, physical, emotional and moral values in students. SVN shall initiate seminars and conferences with the faculty members with a view to expanding the horizons of knowledge for students. Important days like International Yoga Day, International Women's Day, Environment Day, Road Awareness Programmes are to be celebrated and observed bringing together all the disciplines of the college.

16.Academic bank of credits (ABC):

1.B.Ed. Course Two Years Duration. 2.D.El.Ed Course Two Years Duration The Academic Bank of Credits (ABC) system is not yet adopted by the affilating University for Teacher Education Institution.

17.Skill development:

A. Skill Development Program For Students: 1. Art of living (5 Days Camp) 2. Simulated Social Skill Training (Two weeks) 3.Workshop on TLM(Teaching Learning Material) (one) 4.Placements Cell and Carrier Gudiance and Counselling, Still in Progress 5.Self Defence Program for girl students 05 days duration from Jan 12-17 of 2023 6. Communication Skill for Language Development (04-04-2023) B.Skill Development Program For Staff: 1. Faculty Development Program 07 Days Duration from August 03 - 12 of 2022. 2. Skill Building Program for Teachers 07 Days Duration from May 22- 28 of 2023. 3. Lecture on how to write Research Paper for Staff By Dr. Kuldeep Singh (Principal) -Swami Vivekanand College of Education. 4. Self Defence Program for Female Staff 05 days duration from Jan 12-17 of 2023.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In order to integrate the diverse culture and Indian Knowledge Sysytem our college celebrate Swami Vivekanand Jayanti on 12th january every year. Inspite of this different programmes are organised like birth anniversary of Mahatma Gandhi, Dr. Sarvapalli Radha Krishanan, Talent Development Programme etc. through which students know and understand the diversity of our culture and contribution of greatmen in the field of education and culture. The institute aims at integrating culture and language with education and a lot of importance is given to local culture, and local food habits. Students are made aware of skill oriented and value-based program outcome through online orientation program this year.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As we know that no teaching- learning system can work without its aims and objectives in a well manner. So, SVN College has its own vision and mission. In modern age of technology, it is very easy to preserve and assimilate information. So there are specific outcomes of different courses. Being an affiliated college university sets its learning objectives of course content itself. But SVN completely attempts to achieve these objectives by transecting the curriculum. The courses are designed by the affiliating University in which there is well designed system for the assessment and evaluation of the students which is adopted by our college in letter and spirit.

20.Distance education/online education:

HP University has not allowed Teachers Education Institutions to impart education through Distance or online mode.

Extended Profile

1.Programme

1.1	**2**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**136**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	**136**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**146**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**21**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**21**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**26**
Total number of Classrooms and Seminar halls	

4.2	**49.33**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**40**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

One of the fundamental pillars of quality education is the curriculum and syllabus. To improve student learning outcomes and capabilities, it's critical to have a relevant, thorough, and well organized syllabus. The institution ensures effective curriculum delivery through a well-planned and documented process at the commencement of the Academic year. We also prepared an academic calendar comprising the whole year's work plan, including assignments, tasks, practical, seminars, unit tests, internal exams. For curriculum planning, reviewing, and updating, the committee suggest innovative alterations and modifications. The Academic calendar is prepared by the Committee organized for the said purpose. At the beginning of the Academic year the teachers prepare the teaching plan of their respective subjects. The teaching plan is verified by the Principal. There is sufficient flexibility in the teaching plan, so as to adopt the changes if any. The evaluation of the students is carried out periodically as per the norms of the University. As a result, the institution has a regular in house practise of developing, reviewing, updating, and adapting curriculum.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.svntarkwari.com/academic-calendar.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of courseUniversity notifies an academic calendar forthe programm, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations. Swami Vivekanand college of Education follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar. Institute calendar of events includes details like the total number of working days and holidays, CIE dates, The institute calendar comprises guest lectures, workshops, other co-curricular and extra-curricular activities. The academic activities, CIE, and all activities are conducted in adherence to

the calendar of events except unforeseen circumstances. The academic calendars help faculty members to plan their respective course delivery, academic and co-curricular activities.College headclosely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.svntarkwari.com/academic-calendar.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

182

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has

learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.One of the fundamental pillars of quality education is the curriculum and syllabus. To improve student learning outcomes and capabilities, it's critical to have a relevant, thorough, and well organized syllabus. The institution ensures effective curriculum delivery through a well-planned and documented process at the commencement of the Academic year.We also prepared an academic calendar comprising the whole year's work plan, including assignments, tasks, practical, seminars, webinars, unit tests, internal exams, and model exams.The Academic calendar is prepared by the Committee organized for the said purpose. At the beginning of the Academic year the teachers prepare the teaching plan of their respective subjects. The teaching plan is verified by the Principal. There is sufficient flexibility in the teaching plan, so as to adopt the changes if any. The evaluation of the students is carried out periodically as per the norms of the University. As a result, the institution has a regular in house practise of developing, reviewing, updating, and adapting curriculum

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

146

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

136

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.svntarkwari.com/uploads/ALUMNI %20FEEDBACK%20FORM.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.svntarkwari.com/uploads/ALUMNI%20FEEDBACK%20FORM.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

139

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

66

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Swami Vivekanand College of Education,has developed a five-point observation schedule to map the teaching skills, social skills,

general awareness, language proficiency and basic ICT knowledge of the student teachers. Assessment is done after two weeks of the start of the particular academic session every year. A three-point observation schedule spanning the teaching skills, subject knowledge and practical knowledge to assess the entry level behaviour of the student teachers in each optional subject is designed. The data collected is analysed by the senior teacher educators and the students are identified according to their levels ranging from low to high performers.The low performers are given personal mentoring and proper counselling to induct them into the learning programme. Personal mentoring and sharing sessions are arranged which helps educators to identify the entry level difficulties and anxiousness faced by the student teachers and appropriate guidance is given. It was observed that more than 85% of the students showed a marked improvement in their performance. The working of the college is furnished in such a way students enter into the vocation immediately and are able to contribute their best to the betterment and development of the society.remedial Teaching andlearning Class one and taken on 10 August 2022 in which students from 10 students participated photo evidence which Attached.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com/uploads/Remedial%20Teaching%20Register.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
136	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college prioritizes student-centered education, employing a combination of traditional and innovative teaching methods to

create an engaging learning environment. The college focuses on experiential learning, offering practical experiences through well- equipped laboratories, interactive exercises, field visits and internship.Students actively participate in planning and executing activities through the college commiteedeveloping leadership skills and real-world preparedness. Participative learning is encouraged through debates, quiz competitions, and special lectures. Interactive approaches like group discussions and presentations facilitate greater participation and engagement. Special lectures, seminars, and conferences are organized to encourage students to actively participate and become active learners rather than passive recipients of knowledge. Students are trained in critical analysis, creative writing, and design skills through various activities. Question banks, charts, diagrams, and other resources are available to train students in effective problem-solving techniques.The college also offers opportunities for students to enhance their problem-solving skills through internships that offer hands-on learning and practical knowledge application. By implementing these student-centered methods, the college prepares students for future success and nurtures their intellectual growth and critical thinking abilities.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.svntarkwari.com/academic-calendar.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college promotes ICT-based learning through various on-campus\ resources and facilities. Computer labsand the resource centre are equipped with computers for optimal usage. The seminar halland laboratories are equipped with the latest audio-visual technology for academic and co-curricular activities. Faculty members contribute to the creation of e-resources, including videos, presentations, and question banks, which are uploaded on the institutional Learning Management System. Regular faculty development programs focus on e-content development and effective utilization of e-resources. The campus is Wi-Fi enabled, facilitating an enhanced teaching-learning process. The college utilizes WhatsApp and email for efficient communication among faculty and students. The examination and admission process,

including form filling, admission cards, and uploading Continuous Comprehensive Assessment data, is streamlined throughsoftware. The automated library, integrated with Inflibnet and N-list, grants online access to e- resources for students and teachers. Online interactive activities such as elections, competitions, debates, and webinars are organized by societies, cells, and departments. Faculty members assess students through assignments, tests, quizzes, and presentations on the LMS platform.By leveraging ICT resources, faculty members and students can access a wide range of educational materials, communicate efficiently, and participate in engaging activities, enriching the overall learning experience. register maintain ICT Lab for Visitiors students is attched and displayed in the website.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

13

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

88.01

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In two year B.Ed. academic programme there are four internal examinations is conducted by the college including practical examination which is conducted in the mid-term of the year and before the end of the session. .To ensure transparency and fairness in internal assessments, Examination Committee, Moderation Committee, and Grievance Redressal Cell have been constituted. Detailed information about the assessment components is provided to students at the beginning of each session. The Examination Committee diligently monitors the university portal, keeping a close eye on important updates. They promptly relay relevant information to students through SMS and WhatsApp, ensuring that everyone stays well-informed. All assessments, including class tests, assignments, quizzes, paperpresentations, group discussions, practical, viva voce, and mid-term tests, are returned to students along with constructive feedback to facilitate their improvement. Discrepancies in assessment are rectified promptly by teachers, with records maintained and verified by the Moderation Committee. Final marks are uploaded on the Learning Management System and university portals. Concessions in attendance are granted to deserving students who have missed classes due to their participation in extension activities, and retests are allowed for students who were unable to attend assessments due to illness or genuine reasons. Students can request revaluation for their assessments, and any grievances regarding out-of-syllabus questions or clashes in the date sheet are promptly forwarded to the university for appropriate action.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.svntarkwari.com/uploads/Internal%20Assessment%20%20(2021-2023).pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with examination related grievances is transparent time-bound and efficient to the students well in advance. Starting of every semester all faculty members described the evaluation process of internal marks and external marks.

Dedicated committees are formed to ensure transparency in internal examinations and to address evaluation-related grievances promptly. The CCTV cameras have been installed in every examination room for the surveillance during examination. The

recordings are retained for a minimum of 30 days. The reevaluation of answer sheets if needed involves the Head of Department or their representatives, along with the subject teacher review the answer sheet in the presence of the concerned student.

Moreover, students have the following options:

1. If a student cannot take the exam due to valid reasons like medical issues, they can apply for a re-examination with appropriate documentation within the specified time frame. 2. Students' concerns about their assessments are addressed by providing a clear explanation of their performance based on the answer sheet. 3. The student's answer sheet is re-assessed by the faculty, with the student and a senior faculty member present. Any identified errors in marks or assessment are promptly corrected as per the committee's findings.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.svntarkwari.com

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college prioritizes clarity and alignment in its educational process by prominently displaying program outcomes, program-specific outcomes, and course outcomes on the college website. Students are informed about these outcomes through various channels like the website, prospectus, and departmental orientations. Hard copies of syllabi containing program and course outcomes are available in respective departments for easy reference. These outcomes provide students with a comprehensive understanding of their discipline, including scope and content coverage. The counseling sessions during admissions brief the students and parents on program objectives and learning outcomes. To enhance students' understanding of the professional world, successful alumni share their experiences through formal lectures, meetings, and interactions. This provides real-world insights and practical applications of chosen programs. The college values input from students, alumni, and parents through suggestions and

feedback, contributing to the assessment of course relevance and effectiveness.Faculty members actively participate in induction programs, orientations, and development programs to update their teaching skills and stay updated with evaluation methodologies. Faculty members prepare lesson plans as roadmaps for logical and effective curriculum delivery. Through these measures, the college empowers students with knowledge, skills, and awareness for achieving desired learning outcomes and making informed decisions about their further studies.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.svntarkwari.com/Prospectus.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college adopts a holistic approach to ensure the attainment of program outcomes (POs) and course outcomes (COs). The faculty prepares lesson plans, follows the prescribed syllabus, and maintains records of lectures delivered. They adhere to a timeline to cover the syllabus within the designated timeframe. Regular commiteemeetings address academic issues, while orientation programs help students make informed choices about their programs and courses, including electives and skill enhancement options.Both direct and indirect methods are employed to measure the attainment of POs and COs. Direct methods involve evaluating student performance through mid-term tests, final examinations, and internal assessments. Internal assessments encompass various methods such as assignments, class tests, group discussions, and projects. Lab assignments assess practical knowledge and problem-solving skills. Indirect methods involve gathering feedback from stakeholders like students, alumni, and parents to assess course relevance. Internships, projects, and fieldwork provide students with practical experience. The college also considers students' involvement in extracurricular activities and off-campus engagements to assess their personality development and qualities like leadership and teamwork. The attainment of outcomes is also measured by tracking the success of students in securing meritorious ranks in postgraduate entrance exams, gaining admission to reputable universities and clearing competitive exams.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.svntarkwari.com/PLO.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

136

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.svntarkwari.com/B.Ed-result.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.svntarkwari.com/uploads/Students%20Satisfaction%20Survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

20,000

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	NIL

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college cultivates innovation and knowledge by creating an environment that supports effective learning. The Placement Cell

organizes placement drives, workshops and seminars on GST and Innovative Outreach Programs to guide students in their career planning. Practical knowledge is gained through field surveys, Micro -Teaching, internships, Macro Teaching (Four Month)and add-on courses. Students actively engage in academic activities such as seminars,workshops, and talks. They contribute creatively to Academic calendars, newsclip, and the college magazine. College IQAC Cell promote leadership skills, enabling students to organize diverse academic, cultural, and extracurricular activities. Departments and societies raise awareness about social and environmental issues through social media platforms. The college maintains a blood donorstudents who have donated blood multiple times. The college takes measures to make the campus a plastic-free zone. Enough garbage bins are placed inside the campus area to ensure that nothing is littered around. Students are made aware of the importance of a plastic free world so that they keep the practice not only within the college campus but in their homes and everywhere.The college promotes innovation, leadership, social responsibility, and environmental sustainability, empowering students to be responsible individuals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.svntarkwari.com/academic-calendar.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

`00`

File Description	Documents
URL to the research page on HEI website	https://www.svntarkwari.com
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

`00`

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

`00`

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Different Extension activities are carried out in the year 2022-23. These activities aimed to holistic development of the students. College organised various awareness camps like,awareness regarding girl education, cleanliness campaign, voter awareness camp, health awareness camp and Literacy awareness camp as well as celebration of important festivals. These are Republic day, Independence day, World health day, Yoga day, Teachers day, Childrens day, Literacy day, Women's day etc. various cultural programmes aiming at personality development of the students.

Communal Harmony Week: As institute has students from different cultures, we encourage harmony among different communities.

Impact on Students: All these activities have positive impact on students and it developed student community relationship, leadership skills, emotional intelligence and empathy among students.

Hygiene Awareness Lectures: These Lectures were organized regarding Oral Hygiene for students and female students regarding Menstrual Hygiene.

HIV/AIDS Awareness Lectures:It made the people aware of preventive factors and encouraged to take care of AIDS patients.

Blood Donation Camp: Blood has been drawn up to 100-150 units and sent to CHC Bhoranj.

Expert Talks: Talks on Word Population Day , Womens Day, Tuberculosis Day, Non Communicable Diseases, First-Aid, are called to reform youth into responsible citizens.

Health Check-up Camp: These are organized to make students conscious about their health.

Eye Check-up Camp: These are organized to students getting eye care at right time.

File Description	Documents
Paste link for additional information	https://www.youtube.com/@SVNCollegeTarkwari
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

57

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

55

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

20

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The modern facilities required for the effective teaching - learning process is more than adequate and they exceed the minimum specified requirements by the various statutory bodies. Some of the major facilities which are being used for effective teaching - learning are furnished below: There are More than 24 classrooms and 01 multipurpose cum/ seminar halls available. All the class rooms and seminar halls are Wi-Fi enabled. Every class room and seminar hall has a provision for smartness, including projector, Laptop etc. Furniture available in the class room is suitable for sound learning. Well-stacked library functioning from 09.00 am to 4.30pm in evening. The Library has the subscription for online resources such as e-Journals, e-Books, Databases, etc., in addition to regular books, journals, magazines, newspapers etc. The staff, students and teachers can access the e- resources, anywhere anytime through remote access. Library resource centre is situated in library hall and separate arrangements are made for teachers to access e-journals ,e-books.Smart board facility is available in seminar hall with capacity of approx. 300 students, convention centre is made available for the conduct of conferences, seminars, workshops, Institution events etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.svntarkwari.com

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games and cultural activities. The college has a big playground having two badminton court and volleyball field. The college has a well-equipped assembly hallfor organizing all sortsof functions and cultural events. Special classes on self-defense are organized specially for female students. The facilities available for sports, games (Both indoor and outdoor), yoga and cultural activities are more than adequate and the same is being evident by large number of participation by the students and their achievements in terms of winning medals and awards in these categories. In Talent Development Programme student perform variety of cultural activities like pahari Naati and skits based on current social issues. Students present cultural programme on the Annual Prize Distribution Day and in National and International days observed by the Institute.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svntarkwari.com

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.svntarkwari.com
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

37062911.07

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated with "LIBO" Library Management Software" (version: 1.0.0) since 2015. Software consists of many features to facilitate the librarian for maintaining of proper records of available books as well as issued books. With the help of this software a librarian can keep record of different categories of books and classify the books subject wise, enter new books name, Publisher's name, Date/ Year of publication, cost of the book, Book purchasing date/ Bill no. and also helps to maintain the record of issue and return of books. The LIBO software allows for a full search of the library database by entering preferred terms, making information retrieval a seamless process. Students can also access information for their academic pursuits through internet and e-resources such as DELNET. Wi-Fi facility is available to provide access to library resources. Students and teachers can access latest Newspapers, Magazines and Journals in periodical section. Sufficient numbers of computers have been installed for the students and faculty.

Name of ILMS software: Libo

Nature of automation: Fully

Version: 1.0.0

Year of Automation: 2015

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.svntarkwari.com/facility1.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | C. Any 2 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.39

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

140

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College is having different technical facilities like smart class, wi-fi etc. College is also having curriculam lab.Computer lab is equipped 35computers and all computer connected with internet. All computers are in working condition. Each and every block is connected with wi-fi facilities. All facilities of the college have been updated on regular basis and also purchased new equipments as per requirement. Continuous upgradation of the infrastructures is one of the quality policies of the institution. CCTV camera installed in all the classroom and each block of the college.

CCTV Camera :16

Computer Details:

Computer Lab: 35

Others Computer: 05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.svntarkwari.com

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in	C.10 - 30MBPS

the Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

60.37

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Regular assessments and audits by the management and maintenance committee ensure that existing facilities are in line with the institution's evolving needs. The department heads convey their specific requirements to the management for consideration. The Purchase Committee convenes regularly to review and approve necessary purchases, keeping the college's infrastructure up-to-date and aligned with modern standards. The library committee is instrumental in maintaining a comprehensive collection of resources. They manage book procurement, weed out outdated material, and conduct yearly stock verifications to ensure the quality and relevance of available materials. Lab assistants and support staff are pivotal in maintaining the college's infrastructure. They ensure instruments, equipment, and facilities are in prime condition for practical learning. In computer labs,

they oversee software, hardware troubleshooting, and guide students and faculty. The badmintion , Volleyballcourt and other sports facilities receive regular maintenance, with upgrades undertaken as needed. Proper allocation of funds ensures the acquisition of sports equipment in line with requirements. The college canteen is closely monitored by the committee to prioritize hygiene and nutrition. They ensure the availability of wholesome food options for students and staff. The campus's aesthetic appeal is maintained by a dedicated gardener, contributing to a pleasant and conducive atmosphere for learning and growth.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.svntarkwari.com/facility1.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

00

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.svntarkwari.com
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

19

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

`00`

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

`00`

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	[View File](#)
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has complaint box an students put complaint that box. Each Saturday this box is open in the presence of class representative and one concern teacher of B.Ed. and D.El.Ed. Separate common rooms for boys and girls, first aid centre for the students with the facility of first aid treatment, increasing the working hours of the library, availability of the admission form and internal examination answer copy, availability of R.O water in all the blocks, Wi-Fi facility and placement cell in B.Ed. and D.El.Ed. course.Every college has a podium for the dynamic contribution of the students in a variety of academic and administrative bodies including other activities. The college used to have an elected/selected Students' Representative Body consisting of a General Secretary, Sports Secretary, Cultural Secretary and Class Representatives. The Sports Secretary would be a member of the College Sports Committee and the Cultural Secretary a member of the College Cultural Committee. But now there is no elected Students' Union at this moment in the college because of the "Stay order on the Students' Election in colleges & Universities of "HimachalPradesh", by the Hon'ble High Court. In spite of that Students participate in several Academic and co-curricular activities of the college throughout the year.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is formed in our institution and functioning well. It plays a crucial role in the development of institution and contributing significantly in various functional aspects: The Alumni Association of the college actively engages in providing mentorship and career guidance to current students. Experienced alumni share their insights, experiences, and knowledge, helping students make informed career choices and prepare for professional life after completing the respective programmes. This contribution ensures that students are better equipped to navigate the job market and establish successful careers. The association facilitates networking opportunities between alumni and current students. The Alumni Association may also engage in various community service initiatives. They organize social outreach programs, awareness campaigns, and volunteering activities, contributing to the institution's reputation and fostering a sense of social responsibility among current students. It can conclude that the Alumni Association of the institution serves as a valuable resource for the development of the institution. Through mentorship, fund raising for infrastructure, networking, academic collaboration, and community

engagement, alumni play an instrumental role in enhancing
functional aspects and nurturing an environment conducive to
academic excellence and holistic growth.

Our Alumni group:

1) To promote interaction amongst members.

2) To conduct workshops, seminars and meetings for the purpose of
promotions if teaching skills to the student-teachers.

3) To represent and participate in the conferences, seminars,
cultural and sports activities organised by the management of
Swami Vivekanand college of Education

4) To hold and organize periodical alumni meetings in the premises
of Swami Vivekanand college of Education

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com/ncte.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION: Our vision is to give the education to the students
according to the needs & requirements of the society. MISSION:
Quality and Excellence in teacher education VALUES: TO make
theTeacherTrainees Dependable & Reliable Citizens.

Swami Vivekanand college of Education run by Swami Vivekanand
Educational societyThe vision of our college is to give the
education to the students according to the needs and requirements

of the society.The mission of the institution is to develop quality and excellencein the teacher education and to make the teacher trainees dependable and reliable citizens.Under the leadership of dedicated and supportive management, the college functions through a decentralized and participative system of governance. The leadership of the institution gives a proper sense of direction to the activities of the institution and endeavours to help the youth to grow up as competent, responsible, and mature individuals,imbued with qualities of the head and the heart. Our institution attain their goal to "learn, live and teach "through education, to serve society to keep teacher ethics every time. The governance mechanism ensures that the activities of the college are allied with vision and mission of the college.Management, staff representatives, student representatives also attend the meeting and take decisions for future.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com/vision-mission-values.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute supports the trend of decentralization, governance system with proper and well defined interrelationship with the different stakeholders. There are three levels of administrative structure under which all the activities of the institute are carried out.

1. Society Level: The College management society has its motive and mission to involve the various stakeholders i.e. local community members and students for the achievements of its objectives pertaining for the upliftment and growth of all concerned . In this direction the college has constituted various committees viz. Academic Committee, Guidance and Counselling Committee, Research and Seminar Committee , IQAC which comprises Coordinator, Members from staff, Students and Local community. During quarterly meetings members from society suggests numerous way and their effective implementation for the growth and development of the institution.

2. Institute Level: At this level, Principal is the academic and

administrative head of the institute and member of the governing body respectively All the main decisions related to institution level are taken by principal in consultation with regular Management-staff meetings and Principal-staffmeetings.

3. Departmental Level:Head of the Department is responsible to look day to day administration of the department and departmental activities respectively and same is reported by the HOD to the principal.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution strives to reach the pinnacle of excellence through realistic planning and implementation by visionary management realizing the goals and objective as per the vision and mission of the institution. The institution is managed and lead by the principal in consultation with various bodies such as the IQAC, Academic monitoring committee which envisions and implements the strategic plan and assesses the deliverable from time to time. The governing body of the institution as a realistic approach in understanding the strengths, Challenges of the institutions. The strategic and perspective plan is developed by the institution after taking into consideration the suggestions and feedback given by various stake holders like faculty, students and the conveners of different committees. The IQAC constantly works for quality improvement by proposing and informing the latest development in the fields of academics, administration and research to the faculty and students welfare and their growth. This is crystallized in the academic calendar for the year which is prepared at the beginning of the session. The institutional administration along with the IQAC and various academic and administrative committees assesses the implementation of the strategic plan periodically.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.svntarkwari.com/naac.php
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram of the Institution: The organogram of the institution is a pictorial presentation of the decentralized administrative hierarchy of the institution. With the principal at the apex. It depicts the pivotal and exemplary role of the bodies such as IQAC, Academic monitoring committee, House Examinations Committee and other cells are expected to play. Organogram is emblematic of the coordination expected from the teaching and non-teaching staff along with the students to make the institution aspire for the zenith of the academic excellence. It portrays the delegation of the powers undertaken by the principal for effective administration and optimum utilization of available resources. IQAC, Academic Committee and Purchase committee play a key role in framing of perspective plans and the effective implementation of decision taken. Some other committees are Anti-ragging Cell, Grievances redressal Cell, Women Harassment Cell. Being pure self-financed institution, the Affairs regarding the appointments and service rules are taken care of by the Swami Vivekanand Educational Society, Hamirpur as per the NCTE /UGC/H.P. University norms for regular and temporary teachers which is verifiable from appointment letters.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Link to Organogram of the institution webpage	https://www.svntarkwari.com/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and	**A. All of the above**

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution is committed for the well being and growth of the faculty.

In this regard following facilities has been provided by the institution:

1. Infrastructure Facilities: Common staff room with all necessary furniture, Aqua –guard, microwave, individual lockers, Pantry and washrooms.

2. Leave Facility: Casual leave, Earned leave, Medical leave and Extra-ordinary leave, Study leave ,Vacation leave for staff members. Duty leave for teaching and non teaching staff for participation in conference/seminar /workshops/FDP etc.

3. Computer Lab: There is an ICT lab for research work for both students and faculty members.

4. Free Wi-Fi enabled campus for the staff and students.

5. Functioning "women cell" and Prevention of sexual harassment facility for both teaching and non teaching.

6. Parking Facility: There is parking facility for both teaching and non-teaching staff.

7. Audio-Video CCTV Cameras are established in staff room, principal office, classroom and library.

8. Tea facility (two times per day) is provided to the staff members.

9. EPF Scheme and Loan facility for faculty members.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com/uploads/SVN-Skill-Building-for-Teachers.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

02

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our Institution is strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers. The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the

performance as per established norms, but also to identify
potential aspects for improvement that can eventually lead to
further progress and growth of the employee.

The salient features of the performance appraisal system are as
follows:

Teaching Staff: (a) The performance of each faculty member is
assessed according to the Annual Self Assessment for the
Performance Based Appraisal System (PBAS).

(b) The institute undertakes a wide range of activities besides
academics, for which faculty members are assigned additional
duties and responsibilities. The Institute accords appropriate
weightage for these contributions in their overall assessment. The
PBAS proforma filled by the Faculty Member is checked and verified
by the Principal of the college, followed by the Management.

Non-Teaching Staff : The various parameters for staff members are
assessed under different categories i.e. Character and Habits,
Departmental Abilities, Capacity to do hard work, Discipline,
Reliability, Relations/Co-operation with superiors, subordinates,
colleagues, students and public, Power of Drafting (where
applicable), efficient organization of documents (in case of
Ministerial Staff).

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com/uploads/Feedback%20Performa%20Details.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

To ensure financial compliance, the College has established a
mechanism for conducting annual internal and external audits of
financial transactions every year. The mechanisms used to monitor
effective and efficient use of financial resources are as below:
Process of the internal audit: An internal financial committee
audits all vouchers on a yearly basis. The expenses incurred under
various headings are thoroughly scrutinized by verifying the bills

and vouchers. If a discrepancy is discovered, it is brought to the attention of the principal. Every year, the same procedure is followed. Process of the external audit: According to government regulations, the college's accounts are audited on a regular basis by chartered accountants. After the audit, the auditor ensures that all payments have been duly authorized, and the report is sent to management for review. Any questions that arise during the auditing process will be addressed as soon as possible, along with the supporting documentation, and within the time limits specified. All of these mechanisms demonstrate the College's financial transparency and adherence to financial discipline in order to avoid defalcation of funds or properties at all levels duly signed by the management and chartered accountant authorities.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com/uploads/Balance%20Sheet%20-2023.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

`00`

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution in its monthly management-staff and quarterly IQAC meetings under different agenda points decides the mobilization of funds for academic and other areas like expenditure on purchase of new books , Magazines, Journals, Newspapers, Purchase of computers

for ICT resource centre & their repair as well maintenance, Purchase of students and staff attendance register and other stationery for the use of the office, repair & maintenance of the furniture and cocurricular activities to be accomplished in one academic year. And, it is clearly mentioned in the annual audit report of the institution. As for as the proper and optimum utilization of the library books and ICT resource centre is concerned, the institute has over Five thousand seven hundred and seventy three books for both B.Ed. & D.El.Ed. programmes and students make use of the library as per the time-table of the college. The institution is maintaining book bank comprising 500 hundred books which are issued to the needy students on first-cum-first serve basis. The institute has subscribed twelve journals out of which six are NCERT journals. In addition to this college has subscribed e-Journal from DELNET for the benefits of our library users. There are Thirty four computers in our ICT Lab for the use of the faculty and students.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com/naac.php
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The SVN College of Education has successfully institutionalized quality assurance strategies through its Internal Quality Assurance Cell (IQAC). The IQAC plays a pivotal role in maintaining and enhancing the quality of education offered by the institution.

The process adopted by the institution through IQAC involves the following steps:

Formulation of Quality Policies: IQAC collaborates with various stakeholders to develop and establish quality policies and objectives for the institution, ensuring a clear vision for continuous improvement.

Self-Assessment and Evaluation: The IQAC conducts periodic selfassessment and evaluation exercises to review the effectiveness of academic programs, teaching methodologies, and

infrastructure, identifying areas for improvement.

Feedback and Stakeholder Engagement: The IQAC actively seeks feedback from students, faculty, staff, and other stakeholders to understand their perspectives and incorporate their suggestions in the quality enhancement process.

Remedial Measures: Based on the feedback and evaluation results, IQAC initiates corrective and preventive measures to address shortcomings and enhance overall performance. IQAC cell of the college coordinates the institutional accreditation process, ensuring adherence to quality standards set by regulatory bodies.

Professional Development: IQAC organizes faculty development programs and workshops to upgrade the skills and knowledge of teachers, promoting excellence in teaching. Under this cell Seven Days Skill Building was organized from 22,may,2023 to 28, may 2023 and time to time many other activities are oftenly organized for quality enhancement. By implementing these measures through IQAC, the institution ensures continuous quality enhancement, fosters a culture of excellence, and meets the educational needs of its stakeholders effectively.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Based on the recommendations of the NAAC peer team visit 2004 and the second visit in 2010November of this academic year, the college has initiated many conscious post-accreditation activities: - TEACHING AND LEARNING Reinforced programmes viz.,HPTET coaching. Introduced add-on courses as part of the curriculum enrichment. INFRASTRUCTURE AUGMENTATION AND LIBRARY Construction of an Auditorium ICT based class, computerized office system, smart room, guest room and Managementroom. Seminar hall with a seating capacity of 150 ,and library facilities and structural changes in the college has been successfully initiated. As suggested by the NAAC peer team more reference books and academically important books are added. STUDENT SUPPORT Placement

for students are ensured in the various schools in the vicinity Merit day celebrations to congratulate and motivate the best students with awards and recognition GOVERNANCE AND LEADERSHIP & HEALTHY PRACTICES The IQAC organized guest classes workshops, medical camps, day celebrations etc during 2022-23 New Feedback System revamped Performance Appraisal System for teaching and non-teaching staff

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.svntarkwari.com
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization inculcates values of equality, diversity and inclusivity which are essential for creating a safe space for students as well as employees in a higher education institution.

The Institute aims to help provide gender equity by conducting seminars, debates, group discussions for both boys and girls on a single platform, awareness programme on women's empowerment gender sensitivity and self-defense. Women's Cell in association with IQAC of the college organized a one-day programme to celebrate International Women's Day on the theme" The contribution of women in the society" on 08/03/23 to make the students and employees aware of women's leadership . Throughout the past academic year, the college organized a series of impactful events commemorating the International Day of the Girl Child and International Women's Day. Engaging street plays were performed at prominent locations, addressing pressing topics like eve teasing, gender stereotypes, and the importance of education.Cell Against Sexual Harassment and Grievance Redressal Cell, Department of Physical Education and IQAC Cell .Sports Meet organized at SVN Campus for the students of the college. CCTV cameras have been fixed in prominent places like campus corridors, main campus buildings and common places. Statutory committees like the Anti-Sexual harassment committee, Women's Cell, and Grievance Redressal Cell are constituted as per rules and regulations of Statutory Authorities and working effectively. There is a Girls' Common Room in the First floor (Room no. 104) of the college.

File Description	Documents
Annual gender sensitization action plan	https://www.svntarkwari.com
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.svntarkwari.com

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute has taken conscious efforts to enhance and nurture the eco-friendly environment and always strives for a sustainable environment on the campus. The Institute has taken all initiatives in line with the Swachha Bharat Abhiyan to sensitize its students and staff through different activities initiated and performed by the Maintenance and Beautification Committee and students. Enough garbage bins are placed inside the campus area to ensure that nothing is littered around. Students are made aware of the importance of a plastic free world so that they keep the practice not only within the college campus but in their homes and everywhere. There is a rainwater harvesting System in the college which is a sustainable process that helps in preserving water for future needs. Water scarcity is a major concern in today's scenario. The process of rainwater harvesting is a good way to conserve water. Departmental and student level seminars and sensitization programmes have been organized on the importance of water and how to minimize, reuse and recycle liquid waste. The institution efficiently manages and disposes of campus waste, ensuring proper segregation. The waste is collected daily and separated into dry and wet categories using blue and green dustbins. To encourage environmental awareness, clubs like the Environment Cellorganize plays, rallies, and competitions with themes such as "Say No to Plastic".

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. Institute has conducted lectures in the villages for increasing their environmental and ethical awareness. Institute

has also tested the quality of drinking water available in these villages. The extension activities are targeted towards enabling a holistic environment for student development.COLLEGE has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. College organise cultural and regional festivals like Youth Festival, Constitution Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The HP University has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college actively engages students in activities that promote constitutional responsibility, environmental consciousness, gender equality, cultural diversity, and scientific curiosity. National days such as Independence Day, Republic Day, National Constitution Day, Hindi Diwas, and National Unity Day are celebrated with cultural programs, poster making, and slogan writing competitions. Environmental consciousness is promoted through tree plantation drives in adopted villages, street plays on 'Say no to plastic,' and painting and poetry competitions on World earthDay and World Environment Day. Gender disparity is addressed through special sessions on International Women's Day, International Day of the Girl Child, and National Youth Day, focusing on topics like gender equality, forced labourand male chauvinism. The Electoral Literacy Club raises awareness about electoral responsibility through sessions on participatory democracy and the importance of voting. Cultural commiteecelebrate women'sDay, National Voter's Day, National Science Day, hindi day, and more to foster fraternity and

scientific temperament.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.youtube.com/watch?v=POtNKYYRK6E
Any other relevant information	https://www.svntarkwari.com

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college observes national and international commemorative days, promoting integrity,awareness. Celebrations include Independence Day, Republic Day, Gandhi Jayanti, Hindi Diwas, International Peace Day, National Constitution Day, National Unity Day, National Voter's Day, and Environment Day. Teacher's Day and Children's Day are celebrated with cultural programs. During Christmas and Diwali, donation drives support underprivileged

communities, and heartwarming plays spread the spirit of giving and joy. Special days like International Women's Day, World Literacy Day, International Day of the Girl Child, World AIDS Day, Human Rights Day, and National Youth Day are marked with competitions. Environmental issues are highlighted through celebrations of World EarthDay, hindi pakwarhWeek, World Ozone Day,and Water Day with various activities. The college also emphasizes mental and physical fitness through observations of World Mental Health Day, National Sports Day, and International Day of Yoga.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BOOK BANK :-The one of the important feature of the college is that this college is situated in a rural area and most of the enrollment in the college is from the students having lower income and belonging to underprivileged class. Majority of the students in the college are girls. The library of college is providing them books at regular basis. Regular books of the library are available at lesser proportion, however, it was found insufficient as most of the students were not able to afford to buy books. Book banks have a positive impact on students' education and help bridge the gap between urban and rural education.

GUEST LECTURE:- Getting guest lecturers in colleges are very useful for every student. Guest lectures are a highly useful medium to provide exceptional knowledge to students, it also adds an extra variety to the classroom routine and colleges put a lot of emphasis on the importance of Guest lectures. The Guest

lecturers are the "real-world" arriving in the classroom in order to make classes more interesting. Guest speakers share their experiences and engage students in a dialogue. Dialogue with experts helps students to develop multiple skills like critical thinking, reasoning, planning for the future, etc.. Guest lecturers can provide great benefits to the students and can be a great tool for the betterment of the class.

File Description	Documents
Best practices in the Institutional website	https://www.svntarkwari.com/best-practies.php
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college provides students with valuable experiential learning opportunities through a diverse range of workshops offering hands-on experiences to enhance skills and promote personal growth. The performance of the institution in one area distinctive to its vision: The college is a co-educational institution situated in an rural area of Hamirpur district of Himachalm Pradesh. The College always aspires to help poor and needy students so that they can overcome their academic hurdles, as an initiative the college has established a BOOK BANK where from poor and needy students can avail free books on yearly basis. The college also undertakes several initiatives to sensitize students to gender equity, energy conservation measures, inclusiveness, human values etc. Keeping all these in view, the college organizes several programmes such as lectures, popular talks, workshops, seminars, sports competition, activities under IQAC. Our college wants our students to thrive and achieve their goals. In this context mentoring is one of the effective ways to improve and enhance students' learning and prepare them for the workplace. Mentoring provides them with the support they need to go forward in their academic journey, giving them the motivation they need to reach their full potential.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college is committed to maintaining its exceptional quality of work and will continue organizing activities through national and international MOUs. It is gearing up to align with the upcoming National Education Policy (NEP) that is likely to be implemented in the next academic session. To cater to the changing educational landscape, the college plans to introduce new skill enhancement courses that will equip students to excel, especially in fields impacted by the NEP. Efforts to enhance entrepreneurship skills will focus on strengthening the skill development, fostering a culture of innovation. Additionally, the college aims to bolster its placement initiatives, offering more internship opportunities and engaging students in practical field projects. Enhancing research culture is a priority, achieved through seminars and conferences that provide students with exposure and learning opportunities. The institution will continue to organize Faculty Development Programs (FDPs) and training sessions for both teaching and non-teaching staff, ensuring continuous professional growth. Faculty will be encouraged to actively participate in major and minor projects, contributing to the advancement of knowledge through research papers and books. The college will amplify hands-on experiences through a diverse range of activities and forge closer collaborations with industries, creating a well-rounded educational environment.