



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution		Swami Vivekanandanand College of Education, Tarkwari
• Name of the Head of the institution		Kuldeep Singh Chandel
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		09817080018
• Mobile No:		+919817080018
• Registered e-mail		svntarkwari@yahoo.com
• Alternate e-mail		svntarkwari@rediff.com
• Address		vill. takoutta bhattan p.o Dungrin Tehsil Bhoranj
• City/Town		Hamirpur
• State/UT		Himachal Pradesh
• Pin Code		176045
2.Institutional status		
• Affiliated / Constitution Colleges		Affiliated college HPU Shimla
• Type of Institution		Co-education
• Location		Rural

• Financial Status	Self-financing				
• Name of the Affiliating University	HPU shimla				
• Name of the IQAC Coordinator	Mrs. Barsha Chauhan				
• Phone No.	8894399942				
• Alternate phone No.	09817080018				
• Mobile	6230631810				
• IQAC e-mail address	svntarkwari@yahoo.com				
• Alternate e-mail address	chandelks777@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.svntarkwari.com				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.svntarkwari.com				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	Nil	2004	16/02/2004	15/02/2009
Cycle 2	B	2.40	2010	04/09/2010	03/09/2015
6.Date of Establishment of IQAC			02/08/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	05
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
IQAC has promoted quality in the institution at various levels for better academic and administrative support and functioning through management support.	
Two best Initiatives implemented by IQAC: 1. IQAC conducted workshops and seminars in the college campus 2. Monitoring Teachers' activities by uploading the certificates of teachers attending conferences, workshops and FDP certificates.	
3. Frequent use of ICT tools by teachers in classrooms.	
4. staff development programs were conducted on quality enhancement in accordance with NAAC guidelines.	
5. Out reach Programme :Marshall Art for female student	
6. Software for Online Payment: UPI, Goggle Pay facilities for students.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Library Books	228 Books has been Purchased during the year 2021- 2022
Minor Project	Dr. kuldeep chandel & Amita Rani completed the minor Project
Vocational course	Guest lecture has been organized on Vocational course (Career Counseling)

13.Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
swami vivekananad College of Education, Tarkwari	12/10/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	10/02/2023

15.Multidisciplinary / interdisciplinary

SVN College is a interdisciplinary institutuion and is running B.Ed. and D.El.Ed. programmes. Our focus is on holistic and overall personality development of students by inculcating 21st century skills among learners. The college aims at imparting an education that shall develop the intellectual, aesthetic, social, physical, emotional and moral values in students. SVN shall initiate seminars and conferences with the faculty members with a view to expanding the horizons of knowledge for students. Important days like International Yoga Day, International Women's Day, Environment Day, Road Awareness Programmes are to be celebrated and observed bringing together all the disciplines of the college.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) system is not yet adopted by the

affiliating University for Teacher Education Institution.

17.Skill development:

Being a TEI, we are committed to produce efficient and skillfull teachers. In this context we organise programmes like Guest lecture on diverse areas which ultimately helps the trainees to become efficient and effective teachers, Self-Defence course especially for girls, Art of living course, FDP, Workshops, Micro-teaching on different skills of Teaching, Practice Teaching in schools etc. The College has made all efforts to build healthier and harmonious working environment with respect to issues related to Gender, Environment and Sustainability, Human values and Professional Ethics into the curriculum.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In order to integrate the diverse culture and Indian Knowledge Sysytem our college celebrate Swami Vivekanand Jayanti on 12th january every year. Inspite of this different programmes are organised like birth anniversary of Mahatma Gandhi Dr. sarvapalli Radha Krishanan, Talent Development Programme etc. through which students know and understand the diversity of our culture and contribution of greatmen in the field of education and culture. The institute aims at integrating culture and language with education and a lot of importance is given to local culture, and local food habits. Students are made aware of skill oriented and value-based program outcome through online orientation program this year.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As we know that no teaching- learning system can work without its aims and objectives in a well manner. So, SVN College has its own vision and mission. In modern age of technology, it is very easy to preserve and assimilate information. So there are specific outcomes of different courses. Being an affiliated college university sets its learning objectives of course content itself. But SVN completely attempts to achieve these objectives by transecting the curriculum. The courses are designed by the affiliating University in which there is well designed system for the assessment and evaluation of the students which is adopted by our college in letter and spirit.

20.Distance education/online education:

HP University has not allowed Teachers Education Institutions to impart education through Distance or online mode.

Extended Profile

1.Programme	
1.1	02
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	139
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	32
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	146
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	19
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	07
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	25/01
Total number of Classrooms and Seminar halls	
4.2	5,40,218
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	35
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Swami Vivekanand College of Education was Previously an affiliated institution of Himachal Pradesh University. The college being an associated constituent college of the Himachal Pradesh University follows the Curriculum framework framed and modeled by the University and Himachal Pradesh Board of School Education for B.Ed. and D.El.Ed. Programmes. For effective delieverance of the curriculum our college prepares its academic and co-academic calendars at the beginning of each academic year. Further, various committees has framed by the college for effective implementation of the curriculum. There is no direct role of the college in curriculum development process. Though, the college put forward suggestions for making improvements in the curriculum as and when it is desired by the University. To provide quality education, practical aspects of the course along with the theoretical part are also developed, executed and documented by the college. College follows the systematized practice-teaching phases as per scheduled by University. The college maintains all the required documents for each phase in a well-planned format and generates them well in time.

College As per the HPU guidelines, lectures, tutorials, and practical classes are carried out.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.svntarkwari.com

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

SVN follows the Academic Calendar issued by HP University. It clearly delineates schedule for teaching, examination, semester break and vacations. College makes its own calendar of events which is communicated to all stakeholders. The academic calendar prepared by the college are uploaded on college website. Afore mentioned information is reinforced during collegiate and departmental orientation of new students. Principal conducts meetings with Teacher-In Charge(s), faculty members, Convenors of various committees and non-teaching staff to ensure smooth execution of scheduled activities. For conducting effective Continuous Internal Evaluation, teachers prepare teaching schedule, tests and assignments in accordance with time-table and academic calendar. Students are informed in advance about deadlines for assignments, dates for tests and presentations, and criteria of assessment. Students are also informed about their internal assessment before marks are uploaded online. Multiple assessments are taken, with the aim of making learning a continuum and creating opportunities for students' growth. Mid-Semester break, offered by HP University, is utilized for FDP, Workshops, project work, excursions, and so on which form an integral part of CIE. It is equally important to carve a space for collegiate events. As part of Azadi ka Amrit Mahotsav College Cultural Committee organized an essay writing competition in 2022. Everything is geared towards providing transformative education in structured manner with accessibility and transparency.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.svntarkwari.com

1.1.3 - Teachers of the Institution participate in D. Any 1 of the above

following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college champions an empathetic approach, endeavoring to raise the consciousness of our students about how gender-based inequalities, neglect of environmental concerns and lack of ethics hamper an individual's growth. This allows them to participate in society as mindful individuals. The University has made it mandatory to study the "Constitution of India" for the students of Political Science to provide basic information about Indian constitution, to identify individual role and ethical responsibility towards society and to understand human rights and its implications. This course helps the students to gain knowledge, legal literacy and thereby to take competitive examinations. The University has added topics related to "Women's writing" and "Contemporary India: Women and Empowerment" into the curriculum of English Literature to enhance students' knowledge and perspectives on gender issues. Every year the Institute is organizing woman's day celebration to respect the women force at all levels. The University has made it compulsory to

study "Environmental studies" in their regular curriculum to create awareness related to various environmental issues the world is facing. Various extension programmes are being organized by the Institute through Social Service to create awareness among the rural community with respect to ecological balance and its importance.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

139

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.svntarkwari.com

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

150

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

39

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Each student is a unique individual, different in cognitive and affective development, social maturity, ability, motivation, aspiration, learning styles, needs, interests, and potential. Apart from this, there are other factors underlying student differences. These include innate differences in intelligence, differences in social and economic background, variations in past learning experiences, and perhaps variations in the level of congruence between the learner and the curriculum. Mentors keep a close eye on these students and keep their parents/guardians informed about their performance.

Steps taken by the mentors: 1. Faculty members follow the progress of the students regularly advising them about attending classes, making up for missed classes, and getting additional help. 2. Intimating parents/guardians to counsel their wards and intimate about their progress, strength, and weaknesses and their participation in curricular and co-curricular activities. 3. Conduction of remedial classes for Students who fail in term/semester exams. 4. Conduction of extra classes to those who failed in the previous term/semester subjects. The principal / Vice principal will meet all mentors of at least once a month to review the paper implementation of the system and advice mentors wherever

necessary.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
139	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our institution is committed to produce effective and dynamic teachers. In this regard our faculty-members make use of multiple mode approaches, such as the Discussion method, participative learning, and problem-solving methods are used for enhancing learning experiences. SVN College provides an effective platform for students to develop the latest skills, knowledge, attitude, and values to shape their behavior.

- Experiential Learning:** The institution imparts experiential learning practices to enhance the creativity and cognitive levels of the student. Laboratory Sessions are conducted with content beyond the syllabus.
- Problem-solving methods:** Departments encourage students to acquire and develop problem-solving skills. For this, the college organizes expert lectures on various topics and motivates students to join and participate in various inter- college and intra-college competitions such as Regular Assignments, Regular Quizzes, Class presentations, Debates, and Participation in Inter college events.
- Participatory Learning:** In this type of learning, students participate in various activities such as seminars, group discussions, and skill-based courses. Students are encouraged to participate in activities such as Annual sports meets, cultural

programs, Regular Quizzes, and Seminar Presentation where they can use their specialized skills.

File Description	Documents
Upload any additional information	View File
Link for additional information	NIL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has a Wi-Fi Enabled Campus which helps the teachers and students to stay connected to the internet and learn and teach the updated information. Some teachers use and share E-books which are very useful for the students as they are handy and saves the cost of buying the physical books. Teachers use microphone connected speakers to enable them to reach to all the students in the classroom effectively. The labs are updated with new softwares like Microsoft Office, the latest Excel utility downloaded from the website, etc. Teachers have started taking lectures online on Google Meet, Zoom, etc. FDPs are conducted to enable/familiarize the teachers with these online platforms. Besides using the videos, such as YouTube Content, etc which further adds quality to lecture delivery. Teachers share reading materials, short notes, e-books over different media like Google Classroom, E-Mail, College Portal, WhatsApp, etc. Teachers most often use ICTs for 'routine tasks' (lesson plan development, information presentation, basic information searches on the Internet, record keeping and so on).

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https:// www.svntarkwari.com

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

127

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The affiliating University has designed a mechanism for transparent and comprehensive assessment/Evaluation as 20% of the total marks assigned to a particular course as internal assessment and 80% weightage in theory. The faculty-members ensure that the students are aware of the Internal Assessment Evaluation Criteria. It is discussed with them in detail to enhance transparency and rigor with a view to focus on individual and original work. The criterion is objective and transparent devoid of any bias on the part of the teacher. Students are informed in advance that independent learning, original thinking and new ideas will be given additional points. A variety of techniques and methods such as, Unit test, Class test, Classroom presentations, House Examinations, Attendance etc. are used to assess the students. Students are also encouraged to apply the theoretical concepts taught in class to real life situations.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At the end of each semester, there is a final exam which is uniformly conducted for students across all the constituent colleges of HP University. The Internal Assessment is conducted through Class Tests, unit test, Assignments, house examination and Presentations. All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner. The institution has a well-defined system in place to deal with examination related grievances. The faculty addresses the

rightful grievances of the students pertaining to the marks obtained in the internal assessment. The final Internal Assessment marks are reviewed by the head of the institution in consultation with the concerned subject teacher. There is a Moderation Committee at the college level that looks into any discrepancies. All detected errors are promptly reported to the University by the College.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.svntarkwari.com

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

For an improved teaching-learning, it becomes extremely necessary that both the teachers and students are informed clearly about the programme outcomes, programme specific outcomes and course outcomes of the programmes offered. The clarity in understanding contents, scope and limitations (if any) of programme or course enables the faculty to plan for entire teaching process and to execute the lecture delivery in an efficient manner. The college ventilates the learning objectives through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by the teachers. These are also prominently featured on college website. The college follows the University curriculum. The individual course outcomes of all subjects are also properly stated on the college website and discussed in classes. The college also motivated and sent teachers to attend special workshops, symposia on course development and programme outcome so that better result can be achieved.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.svntarkwari.com
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college assigns prime importance to the evaluation of

performance of the students. By monitoring the attainment of program outcomes, program specific outcomes, course outcomes, this college regularly attempts to evaluate whether the students are able to achieve their goals. At the beginning of the new academic session "Induction Programme" is held where the stakeholders are briefed about the vision and mission of the college along with learning outcomes and evaluation process. Lesson plan based on the syllabus prescribed by the university is prepared by the teachers. University level theory and examinations help in measuring the attainment level. Each department endeavors to monitor if there is any marked difference in class test results and university level performance. The Institution collects feedback from students, Alumni, Teachers and Parents with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process. Moreover, the college has an active Career Counselling Cell which organizes seminars, webinars, workshops on job opportunities and arranges campus placements so that students can receive proper guidance and be more successful in future.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.svntarkwari.com

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

146

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.svntarkwari.com

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.svntarkwari.>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during**

the year

6

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College undertakes various extension activities involving students on regular basis and these are primarily targeted at different communities in the neighborhood. Extension programmes can broadly be categorized into sensitization/awareness, training/education and endowment activities. Sometimes the college joins with other organizations to generate mass awareness. All these activities are undertaken through various teaching departments, different committees/cells Extension programmes of the college sensitize students on social issues besides rendering services to the society. Moreover, by organizing various programmes, the college tries to sensitize students and society at large on critical contemporary issues like discriminations, climate change and health. Women's Cell brings about awareness and sensitivity in the students and instill the desire to work for a safe and just society for women through various activities such as self-defence, poster making, photography competitions, debates, and panel discussions with eminent personalities and observing the International Women's Day by bringing in eminent speakers.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

139

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

20

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

o

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The modern facilities required for the effective teaching - learning process is more than adequate and they exceed the minimum specified requirements by the various statutory bodies. Some of the major facilities which are being used for effective teaching - learning are furnished below:

There are More than 24 classrooms and 01 multipurpose cum/ seminar halls available. All the class rooms and seminar halls are Wi-Fi enabled. Every class room and seminar hall has a provision for smartness, including projector, Laptop etc. Furniture available in the class room is suitable for sound learning. Well-stacked library functioning from 09.00 am to 4.30pm in evening. The Library has the subscription for online resources such as e-Journals, e-Books, Databases, etc., in addition to regular books, journals, magazines, newspapers etc. The staff, students and teachers can access the E-resources, anywhere anytime through remote access. Library resource centre is situated in library hall and separate arrangements are made for teachers to access e-journals ,e-books.Smart board facility is available in seminar hall with capacity of approx. 300 students, convention centre is made available for the conduct of conferences, seminars, workshops, Institution events etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vntarkwari.com

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games and cultural activities. The college has a big playground having two badminton court and volleyball field. The college has a well-equipped assembly halls for organizing annual functions and cultural events. Special classes on self-defense are organized specially for female students. The facilities available for sports, games (Both indoor and outdoor), yoga and cultural activities are more than adequate and the same is being evident by large number of participation by the students and their achievements in terms of winning medals and awards in these categories. In Talent Development Programme student perform variety of cultural activities like pahari Naati and skits based on current social issues. Students present cultural programme on the Annual Prize Distribution Day and in National and International days observed by the Institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.svntarkwari.com

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.svntarkwari.com
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

534963

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated from the year 2005. Currently, DELNET Is being used as ILMS Our Institution offers a highly convenient gateway for remote access to its extensive library resources, which has become an invaluable tool for both students and teachers. Through a secure online platform, users can access a vast collection of digital resources, including e-books, journals, research papers, and educational databases.

Students can access study materials, reference books, and academic articles, enriching their learning experience and facilitating research work. Likewise, teachers can access scholarly articles, teaching aids, and the latest pedagogical resources to enhance their teaching methodologies and stay updated with current educational trends. Book bank is established in the college for the welfare of needy students.

The remote access to the library resources not only promotes self-directed learning among students but also supports teachers in preparing comprehensive and well-prepared lessons. Overall, the gateway ensures that the Institution's academic community/learners stays well-informed, engaged and equipped with the necessary resources for a successful teaching and learning journey.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.svntarkwari.com

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,29,655

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

139

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Management of our institution understands the importance of staying technologically relevant and strive to update the ICT facilities periodically. Institution upgrade the Wi-Fi infrastructure usually by increasing bandwidth, improving coverage, and ensuring reliable connectivity throughout the campus. The date and nature of the specific updation of Institution's ICT facilities, including Wi-Fi, depends on the management's strategic decisions and budget allocations every year . Up gradation of ICT Lab occur through various means, such as investing in advanced networking equipment, updating access points, or partnering with technology providers to ensure seamless and high- speed internet access for both students and faculty. Recently our Institution established a new spacious and well furnished ICT Lab along with Modern facilities for the wellness of the students. Its seating capacity is enhanced for accommodation

of more students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.svntarkwari.com

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

534963

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Classroom management: Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the Management. It is followed keeping in mind the modern teaching learning environment. The classrooms are well equipped with CCTVs.

Laboratory: The Laboratories have several instruments and equipment, the same is maintained through the lab incharges. General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.

Library: The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, the rule are displayed in the library for its use.

Sports: Sports committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students at intra and inter college level. The celebration of the International Yoga Day has become a regular affair and many students and staff participate in the same.

Computers: Maintenance of computers, updating software related to administrative and overall maintenance of computers is to be done on regular basis. There is a balanced student and computer ratio, so that all students will be benefited for academic purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.svntarkwari.com

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
0	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://www.svntarkwari.com
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

139

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

10

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

9

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every college has a podium for the dynamic contribution of the students in a variety of academic and administrative bodies including other activities. The college used to have an elected/selected Students' Representative Body consisting of a General Secretary, Sports Secretary, Cultural Secretary and Class Representatives. The Sports Secretary would be a member of the College Sports Committee and the Cultural Secretary a member of the College Cultural Committee. But now there is no elected Students' Union at this moment in the college because of the "Stay order on the Students' Election in colleges & Universities of "Himachal

Pradesh", by the Hon'ble High Court. In spite of that Students participate in several Academic and co-curricular activities of the college throughout the year.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

44

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is formed in our institution and functioning well. It plays a crucial role in the development of institution and contributing significantly in various functional aspects:

The Alumni Association of the college actively engages in providing mentorship and career guidance to current students. Experienced alumni share their insights, experiences, and knowledge, helping students make informed career choices and prepare for professional life after completing the respective programmes. This contribution ensures that students are better equipped to navigate the job market and establish successful careers. The association facilitates

networking opportunities between alumni and current students. The Alumni Association may also engage in various community service initiatives. They organize social outreach programs, awareness campaigns, and volunteering activities, contributing to the institution's reputation and fostering a sense of social responsibility among current students.

It can conclude that the Alumni Association of the institution serves as a valuable resource for the development of the institution. Through mentorship, fund raising for infrastructure, networking, academic collaboration, and community engagement, alumni play an instrumental role in enhancing functional aspects and nurturing an environment conducive to academic excellence and holistic growth.

File Description	Documents
Paste link for additional information	https://:www.svntarkwari.com
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institute is committed to impart quality Teacher-Education to the students. The institute is well equipped with extraordinary characteristics like well infrastructure, well qualified Staff, Consistent upgradation of labs, large number of books in the library, Book Bank, A peer reviewed and Refereed National Journal (SVNJER) ISSN 2393-9524 , College Magazine, Online E-journals etc.. Various Extension Lectures, Seminars, Workshops and Faculty Development Programmes are organized by the institute to develop teaching skills and research abilities among the students and staff as well as stakeholders are involved in the process of formation of vision and mission of the institute. The institute aims at

delivering teacher-education through effective teaching-learning process to compete with global standards.

The principal provides effective leadership by allowing all the stakeholders to participate democratically in decision-making process. All the academic decision are taken by the principal as per the H.P. University guidelines. All decisions pertaining to recruitment, salaries and service issues of the employee are taken by the Chairman of the governing body. All financial dealings are transparent and are audited regularly. Information system for the benefit of the students , Staff and stakeholders are regularly upgraded.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute supports the trend of decentralization, governance system with proper and well defined interrelationship with the different stakeholders. There are three levels of administrative structure under which all the activities of the institute are carried out.

1. **Society Level:** The College management society has its motive and mission to involve the various stakeholders i.e. local community members and students for the achievements of its objectives pertaining for the upliftment and growth of all concerned . In this direction the college has constituted various committees viz. Academic Committee, Guidance and Counselling Committee, Research and Seminar Committee , IQAC which comprises Coordinator, Members from staff, Students and Local community. During quarterly meetings members from society suggests numerous way and their effective implementation for the growth and development of the institution.
2. **Institute Level:** At this level, Principal is the academic and administrative head of the institute and member of the governing body respectively All the main decisions related to institution level are taken by principal in consultation with regular Management-staff meetings and Principal-staff

meetings.

3. Departmental Level: Head of the Department is responsible to look day to day administration of the department and departmental activities respectively and same is reported by the HOD to the principal.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution strives to reach the pinnacle of excellence through realistic planning and implementation by visionary management realizing the goals and objective as per the vision and mission of the institution. The institution is managed and lead by the principal in consultation with various bodies such as the IQAC, Academic monitoring committee which envisions and implements the strategic plan and assesses the deliverable from time to time. The governing body of the institution as a realistic approach in understanding the strengths, Challenges of the institutions. The strategic and perspective plan is developed by the institution after taking into consideration the suggestions and feedback given by various stake holders like faculty, students and the conveners of different committees. The IQAC constantly works for quality improvement by proposing and informing the latest development in the fields of academics, administration and research to the faculty and students welfare and their growth. This is crystallized in the academic calendar for the year which is prepared at the beginning of the session. The institutional administration along with the IQAC and various academic and administrative committees assesses the implementation of the strategic plan periodically.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organogram of the Institution: The organogram of the institution is a pictorial presentation of the decentralized administrative hierarchy of the institution. With the principal at the apex. It depicts the pivotal and exemplary role of the bodies such as IQAC, Academic monitoring committee, House Examinations Committee and other cells are expected to play. Organogram is emblematic of the coordination expected from the teaching and non-teaching staff along with the students to make the institution aspire for the zenith of the academic excellence. It portrays the delegation of the powers undertaken by the principal for effective administration and optimum utilization of available resources. IQAC, Academic Committee and Purchase committee play a key role in framing of perspective plans and the effective implementation of decision taken. Some other committees are Anti-ragging Cell, Grievances redressal Cell, Women Harassment Cell. Being pure self-financed institution, the Affairs regarding the appointments and service rules are taken care of by the Swami Vivekanand Educational Society, Hamirpur as per the NCTE /UGC/H.P. University norms for regular and temporary teachers which is verifiable from appointment letters.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Link to Organogram of the Institution webpage	https://www.svntarkwari.com No File
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution is committed for the well being and growth of the faculty. In this regard following facilities has been provided by the institution:

1. Infrastructure Facilities: Common staff room with all necessary furniture, Aqua -guard, microwave, individual lockers, Pantry and washrooms.
2. Leave Facility: Casual leave, Earned leave, Medical leave and Extra-ordinary leave, Study leave ,Vacation leave for staff members. Duty leave for teaching and non teaching staff for participation in conference/seminar /workshops/FDP etc.
3. Computer Lab: There is an ICT lab for research work for both students and faculty members.
4. Free Wi-Fi enabled campus for the staff and students.
5. Functioning "women cell" and Prevention of sexual harassment facility for both teaching and non teaching.
6. Parking Facility: There is parking facility for both teaching and non-teaching staff.
7. Audio-Video CCTV Cameras are established in staff room, principal office, classroom and library.
8. Tea facility (two times per day) is provided to the staff members.
9. EPF Scheme and Loan facility for faculty members.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our Institution is strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers. The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

The salient features of the performance appraisal system are as follows:

Teaching Staff: (a) The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System (PBAS). (b) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities. The Institute accords appropriate weightage for these contributions in their overall assessment. The PBAS proforma filled by the Faculty Member is checked and verified by the Principal of the college, followed by the Management.

Non-Teaching Staff : The various parameters for staff members are assessed under different categories i.e. Character and Habits, Departmental Abilities, Capacity to do hard work, Discipline, Reliability, Relations/Co-operation with superiors, subordinates, colleagues, students and public, Power of Drafting (where applicable), efficient organization of documents (in case of Ministerial Staff).

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

To ensure financial compliance, the College has established a mechanism for conducting annual internal and external audits of financial transactions every year. The mechanisms used to monitor effective and efficient use of financial resources are as below:
 Process of the internal audit: An internal financial committee audits all vouchers on a yearly basis. The expenses incurred under various headings are thoroughly scrutinized by verifying the bills and vouchers. If a discrepancy is discovered, it is brought to the attention of the principal. Every year, the same procedure is followed. Process of the external audit: According to government regulations, the college's accounts are audited on a regular basis by chartered accountants. After the audit, the auditor ensures that all payments have been duly authorized, and the report is sent to management for review. Any questions that arise during the auditing process will be addressed as soon as possible, along with the supporting documentation, and within the time limits specified. All of these mechanisms demonstrate the College's financial transparency and adherence to financial discipline in order to avoid defalcation of funds or properties at all levels duly signed by the management and chartered accountant authorities.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution in its monthly management-staff and quarterly IQAC meetings under different agenda points decides the mobilization of funds for academic and other areas like expenditure on purchase of new books , Magazines, Journals, Newspapers, Purchase of computers for ICT resource centre & their repair as well maintenance, Purchase of students and staff attendance register and other stationery for the use of the office, repair & maintenance of the furniture and co-curricular activities to be accomplished in one academic year. And, it is clearly mentioned in the annual audit report of the institution. As for as the proper and optimum utilization of the library books and ICT resource centre is concerned, the institute has over Five thousand seven hundred and seventy three books for both B.Ed. & D.El.Ed. programmes and students make use of the library as per the time-table of the college. The institution is maintaining book bank comprising 500 hundred books which are issued to the needy students on first-cum-first serve basis. The institute has subscribed twelve journals out of which six are NCERT journals. In addition to this college has subscribed e-Journal from DELNET for the benefits of our library users. There are Thirty four computers in our ICT Lab for the use of the faculty and students.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The SVN College of Education has successfully institutionalized quality assurance strategies through its Internal Quality Assurance Cell (IQAC). The IQAC plays a pivotal role in maintaining and enhancing the quality of education offered by the institution. The process adopted by the institution through IQAC involves the following steps:

Formulation of Quality Policies: IQAC collaborates with various stakeholders to develop and establish quality policies and objectives for the institution, ensuring a clear vision for continuous improvement.

Self-Assessment and Evaluation: The IQAC conducts periodic self-assessment and evaluation exercises to review the effectiveness of academic programs, teaching methodologies, and infrastructure, identifying areas for improvement.

Feedback and Stakeholder Engagement: The IQAC actively seeks feedback from students, faculty, staff, and other stakeholders to understand their perspectives and incorporate their suggestions in the quality enhancement process.

Remedial Measures: Based on the feedback and evaluation results, IQAC initiates corrective and preventive measures to address shortcomings and enhance overall performance. IQAC cell of the college coordinates the institutional accreditation process, ensuring adherence to quality standards set by regulatory bodies.

Professional Development: IQAC organizes faculty development programs and workshops to upgrade the skills and knowledge of teachers, promoting excellence in teaching. Under this cell Seven Days Skill Building was organized from 22, may, 2023 to 28, may 2023 and time to time many other activities are oftenly organized for quality enhancement.

By implementing these measures through IQAC, the institution ensures continuous quality enhancement, fosters a culture of excellence, and meets the educational needs of its stakeholders effectively.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our institution places a strong emphasis on reviewing its teaching-learning process periodically to ensure continuous improvement and effectiveness. This process is facilitated through the Internal Quality Assurance Cell (IQAC) or other mechanisms. The adopted process involves the following steps:

Student Feedback: The institution collects feedback from students regarding the teaching-learning process. This feedback is gathered through surveys or feedback forms to understand the students perspectives on teaching quality and learning experiences.

Assessment of Learning Outcomes: The institution evaluates the achievement of learning outcomes through assessments, exams (unit test, house tests, assignments, project work etc) and other means to measure the effectiveness of the teaching-learning process.

Incorporating Best Practices: The institution seeks to identify and adopt best practices in the field of education such as Organization of Guest lectures, publication of college magazine (vivek), publishing college journal (SVNJER), Book Bank Facility in library, Wi-Fi facility in college campus, Organization different cultural activities, Organization of Health Check up and Blood donation camp, Social Service camp and many other activities for all-round development and to enhance the teaching-learning process continually. By regularly conducting these reviews through IQAC or other mechanisms, the institution maintains a culture of self-assessment and improvement, resulting in an enriched teaching-learning experience for its students and overall academic excellence.

File Description	Documents
Paste link for additional information	https://www.svntarkwari.com
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives

D. Any 1 of the above

**with other institution(s) Participation in NIRF
any other quality audit recognized by state,
national or international agencies (ISO
Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.svntarkwari.com
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender sensitization inculcates values of equality, diversity and inclusivity which are essential for creating a safe space for students as well as employees in a higher education institution. The Institute aims to help provide gender equity by conducting seminars, debates, group discussions for both boys and girls on a single platform, awareness programme on women's empowerment gender sensitivity and self-defense. Women's Cell in association with IQAC of the college organized a one-day programme to celebrate International Women's Day on the theme "The contribution of women in the society" on 08/03/22 to make the students and employees aware of women's leadership. Cell Against Sexual Harassment and Grievance Redressal Cell, Department of Physical Education and IQAC Cell. Sports Meet organized at SVN Campus for the students of the college. CCTV cameras have been fixed in prominent places like campus corridors, main campus buildings and common places. Statutory committees like the Anti-Sexual harassment committee, Women's Cell, and Grievance Redressal Cell are constituted as per rules and regulations of Statutory Authorities and working effectively. There is a Girls' Common Room in the First floor (Room no. 104) of the college.

File Description	Documents
Annual gender sensitization action plan	https://www.svntarkwari.com
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.svntarkwari.com

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute has taken conscious efforts to enhance and nurture the eco-friendly environment and always strives for a sustainable environment on the campus. The Institute has taken all initiatives in line with the Swachha Bharat Abhiyan to sensitize its students and staff through different activities initiated and performed by the Maintenance and Beautification Committee and students. The college takes measures to make the campus a plastic-free zone. Enough garbage bins are placed inside the campus area to ensure that nothing is littered around. Students are made aware of the importance of a plastic free world so that they keep the practice not only within the college campus but in their homes and everywhere. There is a rainwater harvesting System in the college which is a sustainable process that helps in preserving water for future needs. Water scarcity is a major concern in today's scenario. The process of rainwater harvesting is a good way to conserve water. Departmental and student level seminars and sensitization programmes have been organized on the importance of water and how to minimize, reuse and recycle liquid waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://www.svntarkwari.com
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

E. None of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution takes efforts in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic,

communal socioeconomic and other diversities. The College is aiming at providing affordable and quality education to all layers of society. With this goal, there is a merit-based selection of students from all communities with different socio-economic backgrounds. Seats are reserved following the reservation rules. The college understands the importance of providing an inclusive environment for an all-round holistic development and practices inclusion in every level from admission to management and administration. Student admission is based strictly on merit and following government reservation rules irrespective of language, religion or caste. Students from diverse cultural background form the strongest pillar of the institution. It is open to celebrate different religious and cultural festivals. Every language is respected and given importance. The college celebrates International Environment Day June 05, 2021 to promote awareness of different climates. Cultural programmes on Republic Day & Independence Day are organized as a joint effort that lays much emphasis on social harmony and awareness of the rich heritage of our country. The College magazine, 'VIVEK' publishes articles in both Hindi, Pahari, Sanskrit and English. Awareness programmes are held on a regular basis by the IQAC promoting cultural diversity and inculcating the spirit of inclusion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution organizes an Induction Programme for the Students at the beginning of the Academic Year. The Programme caters to introducing the students to their rights and responsibilities. Ethical practices and responsible behaviors expected from the students are conveyed in the programme. All mandatory committees like Anti Ragging cell, Grievance Redressal and Anti Sexual Harassment Cell are active and functioning. There is also a committee appointed to plan and execute activities to familiarize and implement code of conduct and ethical behavior. The college has adopted the nearby village, 'Takoutta Bhattan' committing to its overall development like health, sanitization, education and other relevant aspects. The Different Committees organizes the Quizzes,

Constitution Day and National Voters Day to make students aware of their duties as responsible citizens of the nation. Different programs are arranged throughout the year like Teachers' Day, Independence Day, Republic Day, International Drug Abuse Day etc. to inculcate Universal Values. The college takes initiative to make the campus a plastic-free zone. The college campus is kept pollution free and awareness programmes are held on the importance of understanding environmental conservation in a responsible manner. The college believes that promoting religious harmony is very important to maintain peace in our diverse society in accordance with the principle of secularism as enshrined in the Preamble of the Constitution. All religion, caste and languages are respected equally and students are taught the importance of building up a democratic outlook.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes national and international commemorative days and festivals as best practices and social responsibilities. The students participate enthusiastically in celebration of these events and various cultural activities throughout the year. The institution believes that events and festivals should be celebrated as it is an important aspect of learning and instilling in students a strong sense of cultural identity. Independence Day and Republic Day are observed by hoisting the Indian national flag and singing the National Anthem. Other important like the Teachers' Day, on 5th September, is celebrated in collegel with various cultural and other programmes. The Women's Cell of the college celebrates the International Women's Day (8th March) by inviting eminent speakers who shed light on the relevance of commemorating this day. Cultural programmes and discussions are held to honour the historical and contemporary struggles of women for empowerment. International Senior Citizen Day is observed on 1st week of october through various cultural programmes. Birth Anniversary of Mhatma Ghandhi was celebrated on 2 oct, organized by College Commitees. College also celebrated Yoga Day on 21st June Every Year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1 Title of the Practice: Village Adoption SVN College believes in an all-round holistic development of not only the college and its stakeholders, but also of its neighbourhood. The objective of this practice is to help the surrounding villages develop socially and economically by helping them in various ways. The NSS and IQAC of the college has undertaken the "Village Adoption Programme" by adopting the village 'Takoutta Bhattan'. The first programme initiated towards this practice is the "Health Awareness Programme" in which a health officer shall inform the locals about

Health Care, ways of prevention, cure and medication.

BEST PRACTICE 2 Title of the Practice: Career Counselling The objective of this practice is to train young students to be able to make right career choices and also be leaders in all walks of life, who shall play a vital role in bringing about the desired change for the betterment of the people. The college has conducted campus interviews for B.Ed. & D.El.Ed. Students. Career counseling measures the individual levels of students such as personalities, strength, abilities, capabilities, values, emotional, cognitive, physical and psychological characteristics with the world of work in the society.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The performance of the institution in one area distinctive to its vision: The college is a co-educational institution situated in a rural area of Hamirpur district of Himachal Pradesh. The College always aspires to help poor and needy students so that they can overcome their academic hurdles, as an initiative the college has established a BOOK BANK where from poor and needy students can avail free books on yearly basis. The college also undertakes several initiatives to sensitize students to gender equity, energy conservation measures, inclusiveness, human values etc. Keeping all these in view, the college organizes several programmes such as lectures, popular talks, workshops, seminars, sports competition, activities under IQAC.

Our college wants our students to thrive and achieve their goals. In this context mentoring is one of the effective ways to improve and enhance students' learning and prepare them for the workplace. Mentoring provides them with the support they need to go forward in their academic journey, giving them the motivation they need to reach their full potential. The mentor works with the mentee to help them set and achieve their goals, whilst offering support during the process. Our college has framed six and four mentor groups for B.Ed. and D.El.Ed. Students in order to solve different problems of the students and also to seek suggestions for the betterment of the institution in curricular and co curricular areas.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The College IQAC has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as under :

- 1.To implement a certificate course on Computer training for the students.
2. To implement a certificate course on spoken English for the students and staff.
3. To implement a certificate course on Self defence for the Annual Quality Assurance Report of SVN COLLEGE interested students and staff.
4. To organize a Financial Literacy Program for the studentsin association with the HP Branch of ICAI.
- 5.To organize a long-term workshop on Handicrafts for the girl students of the college.
6. To initiate old age home & Nasha Mukti kandra visit for the students.
7. To organize a year-long social activities in the village adopted by the college.
- 8.To sign a Memorandum of Understandings(MOU) with Education colleges, T.P. Schools & NGO's .
9. Two Memorandum of Understandings (MOUs) has been planned to sign by the Educational B.Ed. Colleges in the next academic year, Other departments will take initiative on such collaborative activities.
10. To organize workshops on different topics such as TLM, Art Of Living & Yoga etc
11. To celebrate the International Day of Education.
12. To give additional thrust to Blended mode of Teaching.
13. To use Artificial Intelligence in Teaching- Learning.