



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

Swami Vivekanand College of Education

- Name of the Head of the institution **Dr. Kuldeep Singh**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01972265914**
- Mobile No: **981780018**
- Registered e-mail **svntarkwari@yahoo.com**
- Alternate e-mail **svntarkwari@rediffmail.com**
- Address **Village Takautta Bhattan Teh. Bhoranj Distt Hamirpur(HP)**
- City/Town **Hamirpur**
- State/UT **Himachal Pradesh**
- Pin Code **176045**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Self-financing**
- Name of the Affiliating University **HP University**
- Name of the IQAC Coordinator **Barsha Chauhan**
- Phone No. **8894399942**
- Alternate phone No. **9418995415**
- Mobile **01972265914**
- IQAC e-mail address **svntarkwari@yahoo.com**
- Alternate e-mail address **svntarkwari@rediffmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://www.svntarkwari.com>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://www.svntarkwari.com/academic-calendar.php>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	Nil	2004	16/02/2004	15/02/2009
Cycle 2	B	2.40	2010	04/09/2010	03/09/2015

6. Date of Establishment of IQAC **02/08/2004**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
00	00	00	00	00

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 01

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

.Distribution of NAAC criteria

Sexual harassments of women at workplace(internal committee)

Guidance and counselling cell

Anti Ragging cell

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Distribution of NAAC Criteria	NAAC Criteria were distributed to different staff member
2. Sexual Harassments of Women at work place (Internal Committee)	Dr. Babita Kalia convener of Sexual harassments of women at work place has sent the report to DC hamirpur
3. Guidance and Counselling Cell	Due to Covid it Could not be executed
Anti Ragging Cell	College have already anti ragging cell, for the effectiveness of the cell record register should be maintained

13.Whether the AQAR was placed before **Yes**

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
SWAMI VIVEKANAND EDUCATIONAL SOCIETY	28/12/2020

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

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• Name of the Head of the institution	Dr. Kuldeep Singh
• Designation	Principal
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Cycle 2	B	2.40	2010	04/09/2010	03/09/2015
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
00	00	00	00	00	
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• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			01		
• Were the minutes of IQAC meeting(s)			No		

and compliance to the decisions have been uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
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Anti Ragging cell	
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- Name of the statutory body

Name	Date of meeting(s)
SWAMI VIVEKANAND EDUCATIONAL SOCIETY	28/12/2020

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	22/02/2022

15. Multidisciplinary / interdisciplinary

Swami Vivekanand College is the college of teacher training institution followed the rules of interdisciplinary approach till date as it focuses on learning of each subjects separately. Each students develops their skills and concepts common for two discipline. The process and concepts of one subject help to develop understanding about other subject. College focuses on students skill development. Curriculum is totally student oriented. College focuses on the development of particular skill, which help to understand the concepts of both method subjects. Through interdisciplinary approach of education deeper levels of conceptual coherence varied set of reasoning and cognitive strategies develops on students as learning outcomes. In the education student-teacher, student-student, teacher-teacher cooperation takes place.

16. Academic bank of credits (ABC):

The affiliating University has not yet adopted Academic Bank of Credits in Teacher Education Institutions.

17. Skill development:

Due to Covid-19 Pandemic the skill development programs could not be conducted.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Due to Covid-19 Pandemic the integration of Indian Knowledge system programs could not be conducted.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Due to Covid-19 Pandemic the focus could not be given on outcome based education.

20.Distance education/online education:

During Covid-19 Pandemic there was provision of taking classes online through google meet, zoom app.

Extended Profile

1.Programme

1.1

02

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

145

Number of students during the year

File Description	Documents
Data Template	View File

2.2

39

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

100

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1	16
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	16
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	25
Total number of Classrooms and Seminar halls	

4.2	9539663
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	35
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Curriculum structure of B.Ed. Programme is based on compulsory papers, optional papers, practicum, community work and internship programme. Before starting the session curriculum committee conduct a meeting and prepares academic calendar by the help of all teaching staff and Principal of the college. Time table is also prepared according to papers. Syllabus and topics allotted to all faculty members after planning entire activities. An induction programme is organised to notify the students to understand the entire academic process of the college in the beginning of the session. Academic calender is prepared as per the guidelines issued by the University and is displayed / uploaded in the

college website. The institution has framed various activity committees for smooth and effective delieverance of the co-curricular activities.

Students-Teacher -Guardian Scheme (Mentor-Mentee) is implemented for identifying problems of the students regarding academic, social and financial issues. Remedial coaching is given to slow learners and merit mission concept is implemented for advance learners. Additional facilities such as extra book issue and personal counseling are provided to slow and advanced learners. Assignments, seminars and project are given to the students under the supervision of the faculty.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Instutuion Academic Calendar is prepared by a committee before commencement of the session. This Committee constituted by all faculty members and chaired by Principal. Head of the institution authorised to make minar changes in academic calender according to sitauation. All examination schedules are given in academic calendar. Assignment are submitted by students as schedule given to the students are mentioned in academic calendar. Display of marks is also as per the schedule given in academic calender. he examination committee, send the information to the University about the students who are appearing for the examination. After receiving enrolled list of the students' by the University, the college prepares seating arrangement chart, list of invigilators etc. The record of internal assessment is maintained at college level. Every teacher is assigned the subjects to be taught during the academic year. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department. The IQAC compiles the inputs received from the various departments and a comprehensive plan isprepared and uploaded on the college website.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.svntarkwari.com/academic-calendar.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college champions an empathetic approach, endeavoring to raise the consciousness of our students about how gender-based inequalities, neglect of environmental concerns and lack of ethics hamper an individual's growth. This allows them to participate in society as mindful individuals. The University has made it mandatory to study the "Constitution of India" for the students of Political Science to provide basic information about Indian constitution, to identify individual role and ethical responsibility towards society and to understand human rights and its implications. This course helps the students to gain knowledge, legal literacy and thereby to take competitive examinations. The University has added topics related to "Women's

writing" and "Contemporary India: Women and Empowerment" into the curriculum of English Literature to enhance students' knowledge and perspectives on gender issues. Every year the Institute is organizing woman's day celebration to respect the women force at all levels. The University has made it compulsory to study "Environmental studies" in their regular curriculum to create awareness related to various environmental issues the world is facing. Various extension programmes are being organized by the Institute through Social Service to create awareness among the rural community with respect to ecological balance and its importance. Students are motivated to take up projects related to environmental issues to overcome the identified problems.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

internship programme(one month/four Month)

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

145

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.svntarkwari.com/ncte.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

150

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

39

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To identify advanced and slow learners, we conduct "student induction" programme i.e, „Principal's Address. Through this event students are introduced with teaching-learning and evaluation program, college discipline, various academic and other schemes along with development and achievements of the college, students' support services. As early as possible, we identify slow and advanced learners amongst the students through class-room discussion, question and answer method, by considering their subject knowledge and previous year's performance, From second year onwards; we consider their performance in the classroom and the university examinations. The academic performance of the students helps in identifying the slow and advanced learners.

Steps taken by the mentors: 1. Faculty members follow the progress of the students regularly advising them about attending classes, making up for missed classes, and getting additional help. 2. Intimating parents/guardians to counsel their wards and intimate about their progress, strength, and weaknesses and their participation in curricular and co-curricular activities. 3. Conduction of remedial classes for Students who fail in term/semester exams. 4. Conduction of extra classes to those who failed in the previous term/semester subjects. The principal / Vice principal will meet all mentors of at least once a month to review the paper implementation of the system and advice mentors wherever necessary

File Description	Documents
Link for additional Information	nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
145	16

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

multiultiple mode approaches, such as the Discussion method, participative learning, and problem-solving methods are used for enhancing learning experiences. SVN College provides an effective platform for students to develop the latest skills, knowledge, attitude, and values to shape their behavior. 1. Experiential Learning: The institution imparts experiential learning practices to enhance the creativity and cognitive levels of the student Laboratory Sessions are conducted with content beyond the syllabus. 2. Problem-solving methods: Departments encourage students to acquire and develop problem-solving skills. For this, the college organizes expert lectures on various topics and motivates students to join and participate in various inter-college and intra-college competitions such as Regular Assignments, Regular Quizzes, Class presentations, Debates, and Participation in Inter college events.

3. Participatory Learning: In this type of learning, students participate in various activities such as seminars, group discussions, and skill-based courses. Students are encouraged to participate in activities such as Annual sports meets, cultural programs, Regular Quizzes, and Seminar Presentation where they can use their specialized skills.

4. Online mode of learning: Now a day's SVN college of education focuses on online mode due to Covid-19 Pandemic and to maximize learning /attendance participation.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This academic year 2020-2021 was completely affected by Pandemic Covid-19. This period teachers learn, adopt and practise the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but for students also. The IQAC of Swami Vivekanand. B.Ed. College conducted faculty training programme which was helpful for the teachers to operate ICT very smoothly and taken classes through Google Meet and Zoom Meeting. Teachers take classes and encourage innovative methods for interpretations of various terminologies through audio -visual systems, live classrooms etc. In addition to chalk and talk method of teaching, the faculty members are using the IT enabled learning tools such as PPT, Video clippings , Audio system, online sources, to expose the students for advanced knowledge and practical learning. Classrooms are fully furnished with LCD/OHP/Computers. Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of research paper presentations, seminars, debates, group discussions, assignments, quiz/tests/viva and laboratory work.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
19	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
3	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
127	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the internal assessment is communicated with the students well in time. The breakup of Internal Assessment as prescribed by the University .Teachers ensure that the students are aware of the Internal Assessment Evaluation Criteria. It is discussed with them in detail to enhance transparency and rigor with a view to focus on individual and original work. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Continuous evaluation is made through Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation. The method of internal assessment helps the teachers to evaluate the students more appropriately.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with examination related grievances is transparent time-bound and efficient to the students well in advance. Starting of every semester all faculty members described the evaluation process of internal marks and external marks. Internal examination grievances are cleared by showing the corrected answer sheet. He/She have many time grievances after comparison with follow student's answer sheet. This is satisfied by evaluator by explaining the reason for difference of marks. This whole process is conducted in such a way so as the student gets updated result with in the same semester. Hence it is a timebound process. Further It is also efficient as its being done

with honesty.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Learning outcomes of the programs are observed and measured periodically. The students are also communicated about the programmes outcomes and course outcomes through meetings. on successful completion of the two year B.Ed. programme, pupil teachers will be able to develop-teaching competency, pedagogical skills, critical thinking, Effective communication, content analysis, self directed learning , social resilience, physical development and team work. A learning outcome is measurable, observable and specific statement that clearly indicates what a student know and be able to do as a result of learning. The information is extensively disseminated via various methods through website, department notice board, Lab, Library, induction programs, faculty meetings, alumni meetings. The Principal along with the faculty members provide information to students, raise awareness and stress for achieving the goals. The program outcomes are normally prepared by the programme co-ordinators and discuss and approved by the principal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NILL
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcome: Good teacher have always had some idea of that in outcomes-based teaching and learning. We are simply making that as explicit as we can - always allowing for unintended but desirable outcomes. 1. The students after completing course at teacher training will develop an understanding of major concepts,

theoretical and practical principles of teaching. 2. They will have an ability to work effectively in diverse field of Teaching-Learning process. 3. They have the ability to understand the Ethical, historic, philosophical and environmental dimensions of problems and issues facing Education. 4. They find employment in Private, industry or government school as Teacher or Administrator 5. During training/ internship period they will enable to know students Psychology.

Programme Specific Outcome: 1. Students have an ability of understanding human Psychology from childhood to adulthood. 2. They developed an ability to know the philosophical foundations of various theories of education, and perceive the society meaningfully. 3. They have the knowledge about major issue faced by Indian Education at various level and stages of education and the trends of Indian Education. 4. They have the ability to apply various teaching-learning aids in classroom situation. 5. They can undertake project work at ease, in case of recruitment to teacher they can easily adapt to the situation as they have the pre-requisite knowledge of art of teaching.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

147

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.svntarkwari.com/B.Ed-result.php

2.7 - Student Satisfaction Survey	
2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)	
00	
RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
NIL	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
00	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the	

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Different Extension activities are carried out in the year 2020-21. These activities aimed to holistic development of the students. College organised various awareness camps like, awareness regarding girl education, cleanliness campaign, voter awareness camp, health awareness camp and Literacy awareness camp as well as celebration of important festivals. These are Republic day, Independence day, World health day, Yoga day, Teachers day, Childrens day, Literacy day, Women's day etc. organised in online mode due to CORONA Pandemic

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

16

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The modern facilities required for the effective teaching - learning process is more than adequate and they exceed the minimum specified requirements by the various statutory bodies.

Some of the major facilities which are being used for effective teaching - learning are furnished below:

More than 24 rooms and 01multipurpose cum/ seminar halls available.

All the class rooms and seminar halls are Wi-Fi enabled.

Every class room and seminar hall has a provision for smartness, including projector, Laptop etc.

Furniture available in the class room is suitable for sound learning.

State of the art laboratories are made available for all the programs

Student - computer ratio is 2:1 and the allotment ratio in the lab is 1: 1.

One centralized computer centre functioning 24 x 7 to support academic and research needs.

Well-stacked library functioning from 09.00 am to 4.30pm in evening.

The Library has the subscription for online resources such as e-Journals, e-Books, Databases, etc., in addition to regular books, journals, magazines, newspapers etc.,

Digital Library is functioning 24x7. The staff, students and teachers can access the E-resources, anywhere anytime through remote access.

Library resource centre is situated in library hall and separate arrangements are made for teachers to access e-journals ,e-books.

Smart board facility is available in seminar hall with capacity of approx. 300 students, convention centre is made available for the conduct of conferences, seminars, workshops, Institution events etc.

S. No.

Rooms /Lab

No.s

1

Classrooms

17

2

Library

01

3

Curriculum Lab

01

4

Work Experience Lab

01

5

ICT Lab

01

6

Physical Resource Centre

01

7

Girls Common Room

01

8

Store

05

9

Multipurpose Hall

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Swami Vivekanand College of Education has adequate facilities for cultural activities, sports and games (indoor, outdoor). The

college has organised sports competition in its own campus. Cultural facilities are also available in the college.

The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre, etc., and cultural activities. The facilities available for sports, games (Both indoor and outdoor), yoga and cultural activities are more than adequate and the same is being evident by large number of participation by the students and their achievements in terms of winning medals and awards in these categories. The norms and procedures prescribed by the Sports Authority of India (SAI), as well as, various sports and games Federations of India are practiced in letter and spirit to organize quality tournaments and sports events. Some of the major sports facility available is furnished in the following table:

Sr.No.

Sports

Area (sq. m)

1

Volleyball

326.65

2

Kabbadi

326.6

3

Badminton

187.06

4

Indoor Hall (Table-Tennis Carrom and Chess)

120

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

959638

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is the application of ICTs to library operations and services. The functions that may be automated for acquisition, cataloging, public access, serial management and reference. It is a computed based system used to manage internal and external resources including financial resources, materials and human resources. The library of the college has collection of subject text books, reference books, national and international journals related to different areas of education and pedagogic subjects. It is also comprises of several types of educational magazines, various banks, previous year question papers, educational excursion report cultural programmes photography reports are also available for references. Approximately 9043 books are available in college library. The college library is open from 9:30 am to 3:30pm during the working days. During working hours, facilities available include returning renewal of books and studying purpose. Library of the college is computerized and also cater the needs of students and teaching staff and students and keep them update and well informed. The library is automated with integrated library management software Livo 1.0.0. The various housekeeping activities of the library such as data entry, issue and return and renewal of books, member logins, calculation of fine etc. are done through the software. The lost or damaged book in the library could also be mentioned in the software. The users can search the collection of books by title, author, publisher etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

18912

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College is having different technical facilities like LCD projector, wi-fi etc. College is also having one language laboratory. Computer lab is equipped 35 computers and all computer connected with internet. All computers are in working condition. Each and every block is connected with wi-fi facilities. All

facilities of the college have been updated on regular basis and also purchased new equipments as per requirement. Continuous upgradation of the infrastructures is one of the quality policies of the institution. CCTV camera installed in all the classroom and each block of the college. CCTV Camera : 16 Computer Details: Computer Lab: 35 Others Computer: 05

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NILL

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

959638

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Well-furnished ventilated and spacious classrooms provide ambience facility in teaching-learning process. Library has a vast collection of latest edition books as well as national & International journals. Laboratories were full-equipped adequate supplies and equipment's for each concerned department are available in our college. Well-equipped sports rooms with proper ventilation. The maintenance of computer hardware and software of the college is carried out as per requirements. Regularly maintenance of lab apparatus carried out. Library is also regularly updated and maintenance of torn books regularly done. The general repair of college infrastructure like classroom, benches, laboratories, buildings, garden and water harvesting system carried out regularly. Sports equipment are regularly repaired. Maintenance of college, internet connectivity for both staffs and students done regularly. College campus maintenance is done on regular basis. Institution regarding the maintenance and utilization of physical, academic, and support facilities. Our institutions have comprehensive, efficient and effective management of the facilities for the maintenance and utilization. Institution made a provision regular maintenance and upkeep of facilities such as laboratories, libraries, sports complexes, computers, and classrooms. They may also define protocols for scheduling and managing academic and non-academic activities to optimize resource utilization.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
00	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
3	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to institutional website	NIL
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

15

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Himachal Pradesh Government has stopped students union elections in colleges, However, in our institution we have nominated one student from each class to represent. The nominated student of our college plays a proactive role in institutional functioning and contributes significantly to students welfare. He represents the students interests, concerns, and suggestions to the management, ensuring that the students voice is heard and considered in decision-making processes. These events enrich the overall learning experience, promote a sense of community, and foster the holistic development of students. It procure academic

support and mentorship of the students. Our college encourages students to engage with the local community through various outreach programs, fostering social responsibility and a sense of civic duty among future educators. Through representation, organization, support, and advocacy, they play a vital role in shaping a positive and inclusive learning environment while striving for the welfare and betterment of all students. The committees are framed by the institution to facilitate and help concern teacher in organizing various programs. The committees are formed for cultural as well as other activities in the college.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is formed in our institution and functioning well. It plays a crucial role in the development of institution and contributing significantly in various functional aspects: The Alumni Association of the college actively engages in

providing mentorship and career guidance to current students. Experienced alumni share their insights, experiences, and industry knowledge, helping students make informed career choices and prepare for professional life after graduation. This contribution ensures that students are better equipped to navigate the job market and establish successful careers. The association facilitates networking opportunities between alumni and current students. The Alumni Association may also engage in various community service initiatives. They organize social outreach programs, awareness campaigns, and volunteering activities, contributing to the institution's reputation and fostering a sense of social responsibility among current students. It can conclude that the Alumni Association of the institution serves as a valuable resource for the development of the institution. Through mentorship, fundraising for infrastructure, networking, academic collaboration, and community engagement, alumni play an instrumental role in enhancing functional aspects and nurturing an environment conducive to academic excellence and holistic growth.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students, the governance of the college matches vision and the mission of the college. Vision : Our Vision is to give the education to the students according to the needs and requirements of the society

Mission : Quality and excellence in teacher educationTo strive for

academic excellence and quality assurance in the field of teacher education. To enhance the level of confidence among the teachers in the classroom to manage congenial classroom situation for effective teaching. The component team of the college involves, principal, convener of diff. committees, teaching staff, IQAC committee, non-teaching and supporting staff, student union, student representative, alumni and local management committee. There are many committees to support the vision and mission of the college for eg. Sports Committee, Cultural and Academic committee, Library, Lab etc.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes participative management believing in decentralization, the management takes policy decisions, finance, infrastructure etc. The college provides the better opportunity to all the participating in the decision making process. The college follows all such norms laid down by HP university Shimla. Management and Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels - Management, College Development Committee, Governing Council, Principal, IQAC Committee, Various Committees, Administrative and Non-teaching Staff, all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution strives to reach the pinnacle of excellence

through realistic planning and implementation by visionary management realizing the goals and objective as per the vision and mission of the institution. The institution is managed and lead by the principal in consultation with various bodies such as the IQAC, Academic monitoring committee which envisions and implements the strategic plan and assesses the deliverable from time to time. The governing body of the institution as a realistic approach in understanding the strengths, Challenges of the institutions. The strategic and perspective plan is developed by the institution after taking into consideration the suggestions and feedback given by various stake holders like faculty, students and the conveners of different committees. The IQAC constantly works for quality improvement by proposing and informing the latest development in the fields of academics, administration and research to the faculty and students welfare and their growth. This is crystallized in the academic calendar for the year which is prepared at the beginning of the session. The institutional administration along with the IQAC and various academic and administrative committees assesses the implementation of the strategic plan periodically.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. The organogram of the institution is a pictorial presentation of the decentralized administrative hierarchy of the institution. With the principal at the apex. It depicts the pivotal and exemplary role that bodies such as IQAC, Academic monitoring committee, House Examinations Committee and other cells are expected to play. Organogram is emblematic of the coordination expected from the teaching and non-teaching staff along with the students to make the institution aspire for the zenith of the academic excellence. It portrays the delegation of the powers undertaken by the principal for effective administration and optimum utilization of available resources. The various committees are reflected in the college prospectus and on

the college website. IQAC, Academic Committee and Purchase committee play a key role in framing of perspective plans and the effective implementation of decision taken. Some other committees are Anti-ragging Cell, Grievances redressal Cell, Women Harassment Cell. Being pure self-financed institution, The Affairs regarding the appointments and service rules are taken care of by the chairman, SVN Educational Society, Hamirpur as per The H.P. University norms for regular and temporary teachers.

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the Institution webpage	https://www.svntarkwari.com/organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Our institution is committed for the well being and growth of the faculty. In this regard following facilities has been provided by the institution:

1. Infrastructure facilities: common staff room with all necessary furniture, Aqua -guard, microwave, individual lockers and washrooms.
2. Casual leave, Earned leave, Medical leave and extra -ordinary leave, vacation leave staff members.
3. Duty leave for teaching and non teaching staff for participation in conference/seminar /workshops/FDP etc.
4. Computer lab for research work for both students and faculty.
5. Free Wi-Fi enabled campus for the staff and students.
6. Functioning "women cell" and Prevention of sexual harassment facility for both teaching and non teaching.
7. Parking facility for both teaching and non-teaching.
8. Audio-Video CCTV cameras in staff room, principal office, classroom and library
9. Tea facility is provided to the staff members.
10. EPF as per Rules.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to

objectively evaluate the performance as per established norms. The success of any institution depends on the quality of its teaching and non-teaching staff. Staff is the backbone of the institution. Institution cannot achieve its goals without their support. Performance appraisal is one of the tool through which management measures the efficiency and performance of their staff. At entry level Institution follow minimum qualification procedure. During service performance of every faculty is measured and a consolidated report is being prepared annually. Besides academic activities various duties assigned to the teachers in different activities conducted in the institution. Institution accords appropriate weightage for these contributions in their overall assessment and performance review. Through performance appraisal our institution assesses the potential of their faculty and assists them to carry out their duties more effectively. Appraisal reports are also a feedback for faculty and provide insight for their further development and help them to identify ways to improve their knowledge and skills. For annual performance appraisal institution is having a format and after analysis of this data final appraisal report is being prepared.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts both internal and external financial audits regularly. External audits: It is conducted by some agencies:- i) Team of higher education of HP University. ii) Chartered Accountant of the institute. Internal audit: internal audit is done by checking each bill and vouchers by a team of college. Every year Principal constitutes this team with the faculty members. The cashier maintains the cashbook, receipt, bills and vouchers. It is checked by the internal team of auditor.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution in its monthly management-staff and quarterly IQAC meetings under different agenda points decides the mobilization of funds for academic and other areas like expenditure on purchase of new books , Magazines, Journals, Newspapers, Purchase of computers for ICT resource centre & their repair as well maintenance, Purchase of students and staff attendance register and other stationery for the use of the office, repair & maintenance of the furniture and co-curricular activities to be accomplished in one academic year. And, it is clearly mentioned in the annual audit report of the institution. As for as the proper and optimum utilization of the library books and ICT resource centre is concerned, the institute has over Five thousand seven hundred and seventy three books on both B.Ed. & D.El.Ed. programmes and students make use of the library as per the time-table of the college. The books of the book bank of the college is utilized by the needy students. The institute has subscribed twelve journals out of which six are NCERT journals.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Swami Vivekanand college of Education believes in the academic, social, moral and cultural development of students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Presently, the female students constitute 70% of the total B.Ed. and D.El.Ed. course of the college. Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching learning process. The academic calendar is prepared in advance, displayed and circulated in the institute and strictly followed. Admission to B.Ed. programme, summer, winter and vacations, examination scheduled & co-curricular activities are notified in the academic calendar. All newly admitted students introduce with the uniqueness of the education system, the teaching learning process the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the institute. All students are also

given a guided tour of the campus and the various facilities. Important announcements are made in morning assembly and attendance and conduct of classes are monitored by the class teachers. The discipline committee members make random visits to ensure smooth functioning of classes. Feedback from students is also taken individually by teachers for their respective courses and students are also free to approach the director of the institute for feedback and suggestions. The teaching-learning process are reviewed and improvements implemented based on the IQAC recommendations.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	NA
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1) Women's day Celebration- a session on defense techniques. 2) Health awareness programme for women faculties students. A special programme arranged for women regarding stress management. Awareness programme on health and hygiene. One act play organised on the occasion of international women's day.

File Description	Documents
Annual gender sensitization action plan	NA
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College facilitates several techniques for management of degradable waste. The primary focus of the college is to reduce and refuse use of anything which is not needed in the campus.

The waste management policy begins with source reduction efforts, encouraging the use of reusable and sustainable materials wherever possible. The institution promotes responsible waste segregation, with clearly labelled bins in the campus for different types of waste like recyclables, organic waste, and general waste. The institution educates its students, faculty, and staff about waste segregation practices. Color-coated bins are placed at strategic locations across the campus to facilitate easy separation of

waste. The policy emphasizes the recycling of paper, plastic, glass, and other recyclable materials. Organic waste from the institution's canteen and garden areas is collected separately for composting with the help of local natives. This compost is then used to enrich the soil in the campus gardens and green areas. For non-recyclable and hazardous waste, the institution follows guidelines and collaborates with authorized waste management agencies to ensure safe disposal in an environmentally friendly manner. Regular workshops, campus cleanness programs, seminars, and awareness campaigns are conducted to sensitize the stakeholders about waste management practices and their role in maintaining a sustainable environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**

C. Any 2 of the above

5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	E. None of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Swami Vivekanand College of Education has organised several programs for providing on inclusive environment in campus. College has taken several initiative for promoting harmony regarding cultural, regional and other diversities. For the promotion of unity several community work like AIDS Awareness Day, Women's Empowerment Programme, Swachh Bharat Abhiyan. All programs are related to social, cultural and economical issues. Cultural events are organised on different occasions like Independence Day, Republic Day. To maintain diversity college organises Rangoli Completions, Easy Writing Completions, Slogan Writing Completions etc. All students are inspired by participating in various cultural. Programmes and activities in the presence of Management and Eminent persons. Colleges organises various awareness programme regarding health & hygiene, Beti Bachao Beti Padhao, Swachhta Bharat Abhiyan.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Swami Vivekanand College of Education stimulate the students and employees of the college about the constitutional obligations regarding values, rights, duties and responsibilities of citizens

which enables them to conduct as a responsible citizen. To furnish students with skills, knowledge, cultural activities, moral values which are necessary for students to experiences the positions between life and livelihood by promoting safe and secure environment for study. In several times college conducted different activities like Republic day, Independence Day, Gandhi Jayanti, to motivate the students for Indian Constitutional Rights and Duties. Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes. viz. 'Economic Thoughts of Dr. B. R. Ambedkar'. Every year Institute celebrates Republic Day and Independence day on January 26, May 01 and August 15 respectively. The celebration is attended by Students, Teaching and Non-teaching Staff, Invitees, guests and any attendees. Flag hosting with National anthem and oath of national integrity followed by distribution of sweets is the regular decorum of the programme.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year our college organises and celebrates the National Festivals and Birth Ceremony of the great Indian Personalities. Through these festivals staff, students get to know the importance of national integrity in the country and then role in it in particular. 1) 26th January (Republic Day):- Our College celebrates 26th January every year to honor the adaption of our constitution. Various programmes including flag hosting and march-past are organised on this day. 2) 15th August (Independence Day):- Independence Day is celebrated every year on August 15 and flag hosting by the Chief Guest and well practiced march past by students. 3) Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff. In today's times we inspire students of our institution to follow the Gandhian ideologies of truth and nonviolence and inspire them to contribute towards the peace and prosperity of the Nation. 4) International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfilment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1 The Title:MENTOR GROUPS

In this context mentoring is one of the effective ways to improve and enhance students' learning and prepare them for the workplace. Being a student is hard work, there is no denying that. But mentoring provides them with the support they need to go forward in their academic journey, giving them the motivation they need to reach their full potential. The mentor works with the mentee to help them set and achieve their goals, whilst offering support during the process. A mentor is also incredibly valuable for developing interpersonal skills and up skilling in areas that are beneficial for the workplace. Our college has framed six and four mentor groups for B.Ed. and D.El.Ed.

BEST PRACTICE - 2 The Title:MANAGEMENT - STAFF MEETINGS

The management - staff meetings is a regular feature of our college. Our institution conducts these meetings in order to facilitate communication among the staff and College- Management. To collect and disseminate information related to staff matters as well as creating awareness of various College policies. These meetings strengthens the relationships and team cohesion, Helps in exchanging feedback about curricular and co curricular aspects. And to participate, assist and advise in the decision making processes for safeguarding the interest of staff.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1) Community based Practices Activities:- Several community activities organised by B.Ed students. Large no. of students are involved. 2) Skill development Activities:- Students performance increase, students are winning competitions, classroom interaction and participation increased. Flexibility in curriculum, organization

of seminars and workshops. 3) College Activities:- Large no. of students are participated in activities. It helps the students to shaping their personality and academics.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1) Campaign on Yoga Awareness. 2) Curriculum orientation and workshop for students. 3) Seminar on health, hygiene & cleanliness. 4) Workshop on uses of ICT in Pedagogical subjects. 5) Science & Arts Exhibitions. 6) Campaign on Women Empowerment.