



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SWAMI VIVEKANAND COLLEGE OF EDUCATION
Name of the head of the Institution		Kuldeep Singh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01972265914
Mobile no.		9817080018
Registered Email		svntarkwari@yahoo.com
Alternate Email		svntarkwari@rediffmail.com
Address		Village Takautta Bhattan Teh. Bhoranj Distt Hamirpur(HP)
City/Town		Hamirpur
State/UT		Himachal pradesh
Pincode		176045

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Barsha Chauhan
Phone no/Alternate Phone no.	01972265914
Mobile no.	8894399942
Registered Email	svntarkwari@yahoo.com
Alternate Email	svntarkwari@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.svntarkwari.com/uploads/AQAR%20(2017-2018).pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.svntarkwari.com/academic-calendar.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.40	2010	04-Sep-2010	03-Sep-2015

6. Date of Establishment of IQAC	02-Aug-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Updation of Question Bank	12-Sep-2019	100

	60	
Provision of Yoga Class	12-Sep-2019 60	100
Updation of Book Bank	12-Sep-2019 60	100
Placements Cell	20-Feb-2020 60	100
Development of Lab	20-Feb-2020 60	30

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

For improvement of the academic and administrative performance of the college. To initiate the construction work for accomodating all the cources. Helps to increase integration of ICT in teaching/ learning and promote use of ICT. To help in inculcating the awarness among students regarding symbolic cleaninness through making collaborations with the local civic bodies about health hyeizne among women and to guide them about taking moral education. 1. Updation of Question Bank 2. Provision of Yoga Class 3. Updation of Book Bank 4. Development of Lab

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Updation of Question Bank	Faculty members was advised to submit hard copy of question Bank on their respective subjects
Provision of Yoga Class in time table	For the development of students inculcation of values yoga class was organized every Saturday
Updation of Book Bank	Faculty members was advised to donate books to the book bank and also motivate their mentees to donate in Book Bank
Placements Cell	Placements Cell was constructed , it provides helps to the students for their placements in different schools.
Development of Labs	Most of Labs updated
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Swami Vivekanand Educational Society Hamirpur	05-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

22-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Swami Vivekanand Educational Society is constituted in 2000 and started Swami Vivekanand College of Education for

B.Ed. Course with annual intake of 60 students admitted through HPU Entrance test. The students are admitted through out Himachal as well as outside as per the Roster issued by the Govt. During the year 200405 annual intake in B.Ed. Course was increased to 100 seats, D.El.Ed. course with annual intake of 50 students was started in 200809. During the Academic Year 200809 the annual intake was increased to 200 seats which was again reduced to 100 seats because of low influx of students during the year 201516 onwards. M.Ed. Course was started during the year 200708 with annual intake of 25 students which was also discontinued during the year 201516 being very low intake. The management information System is in place in college. The decision to increase to infrastructure, purchase of books or other equipment is taken by controlling authority on recommendation of the college principal. There is procedure for holding monthly meetings with the staff member in which requirement for books or lab reagents are placed and recommended to the management for procurement. The college the fee clerk maintains manual/system register for collection of fees from students through which it can be ensured that all the pending dues are recovered in times. The fee is collected through digital mode by directly transferring to the institutions authorized account by the students.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College follows the syllabus approved by the Board of Studies constituted by the HP University of Shimla. The B.Ed. program is as per the HP University of Shimla to which our college is affiliated. It comprises different courses .B.Ed curriculum comprises theory as well as practical part. According to NCTE norms and B.Ed. syllabus of HP University Shimla, the institution trains student trainees to develop competencies for quality teaching keeping in mind the vision and mission of the college. At the commencement of the programme the institution distributes the syllabus to each student and conducts orientation programme for the newcomers. The staff under the leadership of the Principal discusses the entire curriculum and prepares the time table. Teachers are assigned charge of various activities and the same is informed to students. The

academic calendar is prepared at the beginning of each year. A regular staff meeting takes place where the staff discussed before executing any programme in the college. Delivery of curriculum is through activities like field-visits, seminars, academic workshops. Innovative teaching methods like discussions, seminar presentation, team teaching and technology-enabled teaching etc were implemented throughout the year. Our teachers are part of the university examinations. Mentoring of the students focuses on concerns like study skills, exam phobia, internship problems etc. which is through discussion or individual talk with the mentor. There are different committees made by the Head of the institution. The curricular and cocurricular activities are conducted by these committees. Once the activities are conducted they are documented by the respective Committees. The activities to be conducted by the committees are planned with the Principal of the institution. These are further monitored periodically through committee meetings and the suggestions are implemented accordingly. Documentation is in the form of Notice, Agenda and Minutes of the meetings conducted throughout the year. Report is also prepared for each activity conducted by the different committees

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	00	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Students: At the end of the academic year (annual) feedback from each student is collected and it is analysed. The mechanism is that all the students are required to fill in the hard copy provided by the college on different parameters. For Mentoring, all the students are divided into groups and each teacher mentors a group of students. The staff tries to understand the students' difficulties at both personal and academic level. Students are guided by teachers regarding self study. Feedback is analyzed by the Principal and necessary suggestions are provided to the teachers on different aspects of teaching, teacher then implements the suggestions on the different aspects as per the feedback received. **Teachers:** A regular staff meeting takes place where discussion and feedback given by each faculty member helps in improving the functioning of the institution. **Alumni -** Feedback is received from alumni on various activities conducted by the college during alumni meet. Valuable suggestions are received and discussed with the Principal Heads Of Practice Teaching schools- Feedback forms on different aspects of teaching are sent to the heads and The College has an efficient feedback mechanism for quality sustenance and improvement. The college encourages feedback and communication. Feedback forms on different aspects of teaching are sent to the heads and supervisors of different practice teaching schools to assess the quality of different aspects of practice teaching. **Internal Peer Observation for faculty -** The feedback from academic peers on different aspects of teaching is given by fellow peers on one another at the end of their lecture. Suggestions provided by the peer are taken into consideration for improving the teaching learning process. **External Peer Observation of Faculty-** The feedback from External peers on different aspects of teaching is taken Suggestions provided by the external peer is taken into consideration for improving the teaching learning process. **Employers:** Feedback from employers (practising school Principal, Supervisor, School teacher with respect to help in training the students along with nice experience. The feedback serves as an important indicator of the course of action to be taken. Due to pandemic situation, internship was conducted online in groups. Therefore feedback from external stakeholders was not received.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed.	100	100	97

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	97	0	12	0	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	12	2	2	0	0
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students' mentoring system is available in the institution. The process of Mentoring is an individualized form of counselling and guidance. It addresses the needs of the students in the campus. The mentoring system is aimed at fostering a better rapport between the students and the teachers at a personal level. A mentor is a teacher acting both as a friend and a role model who supports and encourages a student in his/her academic and personal growth. The mentor guides a student in his/her academic pursuits and emotional and psychological development, particularly in the latter transition phase. Each faculty member is the mentor of a group of 08 to 09 students allocated to him/her by the Head of the Institution. The teacher mentor interacts, counsels, guides on various academic as well as professional aspects. The areas under academic aspect are: internship, practice teaching, lesson guidance, community work, project guidance, teaching aids preparation, CAI and appearing for exams. The mentor guides the mentees regarding their career options and how to appear for interviews. Help desk and Mentor - mentee groups were made to orient about online academic activities and to solve problems of Students due to transformation of offline teaching to Online teaching learning during COVID -19 Pandemic situation.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
97	12	1:8

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	12	0	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	00	Nil	00
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	00	4th	30/06/2020	30/11/2020

[View Uploaded File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation of the students on the basis of examinations is an integral part of the teaching-learning process. The college follows criteria for internal evaluation system prescribed by HP University Shimla. The faculty informs and elaborates the syllabus along with internal evaluation scheme, its objectives and paper patterns to students at the beginning. The college displays all the circulars regarding Internal examination on notice boards from time to time. The faculties provide extra guidelines and counselling to students regarding evaluation whenever required. Class Test is conducted to improve the performance of students in the internal work and university examination. Thus, the system provides ways and means to ensure its credibility and reliability. The students were oriented about Online Examination due to the Pandemic situation. CIE is all controlled and managed by the Affiliating University through Institutional staff members duly designated.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares the academic calendar as per the term dates given by the University of Mumbai. The academic calendar is prepared by IQAC of the college in consultation with faculty members. College level exams and Internal work are conducted as per the academic calendar. Final exams are scheduled as per the guidelines of University. University Final exam for B.Ed. Semester 4 was conducted offline in October 2020 due to the Pandemic situation. Academic Calendar prepared by academic calendar committee before the commencement of the session.it comprises vision and mission of the college , students personal records declaration by guardians to follow the internal rules, regulations, teaching days, teaching practice days , house examinations remedial teaching , functioning of various committee and cells, rules of attendance and discipline , library regulations schedule parodical assessment and holidays details the activity plan of the college for the academic year is also hosted on the institutional website. Academic calendar is issued by the University every year for follow up by the affiliated colleges. The programs mentioned in the Calendar are organized by the institution from time to time in order to fulfill the motive of University to enhance the performance in academic as well as co-curricular activities. The class teachers are advised to take unit test/ class tests before the house examinations to sharpen the students knowledge. The record of the house examinations is kept for future reference and marked answer sheets are also shared with the students for future improvements. The mistakes / improvements are shared with the students so that those may not repeat in future. Question banks are prepared by the teachers in the institution every year for the academic excellence of the students. These question banks are placed in the library for use by the students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.svntarkwari.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	BEd	B.Ed.	97	97	100

[View Uploaded File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.svntarkwari.com>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
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00	0
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3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	00	0	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nil	0	0	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Baba Balak Nath Blood Donors Parivaar	2	30
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
World Aids Day	Swami Vivekanand College of Education	Awareness Rally, Slogan Writing Competition	6	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship Program	Internship Program(One Four months))	GSSS/GHS of the surrounding school	16/08/2019	14/12/2019	100
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
00	Nil	00	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	100000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Livo	Partially	1.00	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8852	744602	0	0	8852	744602
Reference Books	760	50000	0	0	760	50000
Journals	47	0	6	0	53	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	NILL	NILL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	35	40	0	0	3	2	2000	0
Added	0	0	0	0	0	0	0	0	0
Total	40	35	40	0	0	3	2	2000	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2000 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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Nil

[nil](#)**4.4 – Maintenance of Campus Infrastructure**

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
80000	80000	1100000	1076974

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution has well equipped classrooms for different mediums of instructions like English and Hindi. We have different rooms or cubicles for each method. Classrooms are fully ventilated. It has physical facilities like fans, tubelights, projector and PC, also it has a mike system. Institution has appointed an electrician to look after the electronic facilities. For white board and green glass board maintenance the concerned company is in contact with the institution. The institution is contacting the company whenever necessary. The institution has appointed computer Instructor to look after the functions of computers and Wi-Fi systems. Computer Instructor visits the institution as per requirement of the institution. He also takes care of the software of the language lab and other computer working and Wi-Fi systems. The entry register has been maintained for the language lab and computer laboratory for students. The institution has a Science Laboratory and Psychology Laboratory. The Science Laboratory has models and apparatus. List of apparatus is maintained. The entry register is maintained for students. Students enter their admission number in the register when they take apparatus or models for the lessons. The Psychology laboratory has many types of tests, inventories, and batteries. It is well equipped with necessary practical material. The list of these items is kept in the laboratory for reference. Library has ample space for readers. It is well equipped with tables, chairs, and computers. Two computers are for official use of library. Other computers are for student's use. Our library has richest collection of Books, Journals, Encyclopedias, Biographies, Subject and General Dictionaries, CDROMs, Videos, e-Resources. The Library opens from 9.30A.M. to 4.00 P.M. on every working day. It has a collection of more than 9605 books which includes Textbooks, Reference books, 760 and 10 daily newspapers every year. All students, faculty members and employees of the college are eligible for membership of the library. The registered members are issued Borrowers card to borrow books and other resources. College library also offers external members for those who are pursuing Higher Education. Regular students can issue the books on their library card. The Library collection includes various resources on various fields of Education, Library Information Science, Books on different languages like, English, Hindi etc. The Library is using Livo software.

<https://www.svtarkwari.com>

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concession	3	61850

Financial Support from Other Sources			
a) National	NIL	0	0
b) International	00	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	0	NIL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	30	B.Ed.	Education	GDC SARKAG HAT, GDC HAMI RPUR, GPGC GHUMARWIN	MA, M.Sc. (Different subjects)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year

(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talent Development Function	Institution level	40
Children Day	Institution level	50
International Human Rights Day	Institution level	40
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	0	0	00	00
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Himachal Pradesh Government has stopped students union elections in colleges, However, in our instittution we have nominated one student from each class to represent.The nominated student of our college plays a proactive role in institutional functioning and contributes significantly to students welfare.

The nominated student acts as a bridge between the students and the administration. He represents the students interests, concerns, and suggestions to the management, ensuring that the students voice is heard and considered in decision-making processes. The events are organized by the institution in consultation with the nominated students so that the interests of the various students can be identified and harnessed by the institution to the best possible. These events enrich the overall learning experience, promote a sense of community, and foster the holistic development of students. It procure academic support and mentorship of the students. The peer mentorship programs are organised in the institution every year. The senior students guide and support newly entering students regarding their academic journey which creates a conducive learning atmosphere . It serves as a platform for students to address grievances and resolve issues they might face. The nominated students works towards maintaining a harmonious and inclusive campus atmosphere. The nominated students actively initiates programs and campaigns for students physical and mental well-being, such as health awareness sessions, stress management workshops, and counseling services. Our college encourages students to engage with the local community through various outreach programs, fostering social responsibility and a sense of civic duty among future educators. The institution collects feedback from students, faculty, and facilitates, helping the administration to identify areas of improvement and implement necessary changes. The institution works towards creating a more inclusive campus by celebrating diversity, organizing events that showcase different cultures, and fostering an environment of mutual respect and understanding for all without

any discrimination. The nominated members collaborates with the teaching and non-teaching staff to enhance the learning experience and improve the overall institutional environment. In conclusion, the nominated students of the institution actively engage in various activities and initiatives to enhance students academic and personal growth. Through representation, organization, support, and advocacy, they play a vital role in shaping a positive and inclusive learning environment while striving for the welfare and betterment of all students. The committees are framed by the institution to facilitates and help concern teacher in organizing various programs. The committees are formed for cultural as well as other activities in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has an IQAC cell which monitors all the activities of the college. The administration follows a decentralized system of governance through various committees. In the beginning of the academic year, the faculties are assigned duties of various faculties by the Principal of the college. Various committees viz, lesson committee, library committee, examination committee, House Examination committee, cultural committee etc. have been constituted for execution of different institutional activities. The students' support programs are carried out under the strong support and guidance of college faculty at the beginning of the academic year members of the various committees under the leadership of the Principal.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Teaching and Learning -The College encourages the faculty to supplement the traditional methods (lecture) with other learner centered teaching methods like Seminars, discussion, brainstorming sessions, paper presentations, workshop, cooperative

	<p>learning etc. The faculty uses ICT to enhance the quality of teaching. All staff members adopt ICT enabled Teaching-Learning like PPT, showing videos, documentaries. The instructional structure (paradigm) has shifted from teacher-centered approach to learner centered approach. Transformation from Offline teaching to Online teaching due to pandemic COVID - 19 Situation, Making use of Online Platforms to conduct teaching learning activities.</p>
Curriculum Development	<p>Curriculum Development - The Board of Studies, University of Himachal Pradesh designs and develops the curriculum for teacher education Programme</p>
Admission of Students	<p>The college follows the criteria set by the HP University Shimla i.e. A common entrance test (CET) is conducted for all the aspirants irrespective of their socio-economic and linguistic background, wherein the candidates have to secure a minimum of 53 marks in the qualifying exam for General category and 45 marks for reserved category . The College fills up the seats by strictly adhering to the allocation provided by HP University Shimla An admission committee is set up to verify original documents and allotment letter as per information is furnished by the candidate.</p>
Examination and Evaluation	<p>Examination and Evaluation -The assessment and evaluation process is followed as per the university regulations. The college communicates evaluation procedure to the student teachers at the beginning of the year through syllabus and prospectus. The college is committed to academic excellence hence the overall performance of student is monitored through various tests (essay and class test, assignments, semester end exam) and communicated to the student teachers Orientation and Training to the teachers for conducting Online Examination,</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Library focuses on the use of technology to add quality to different facilities provided. pupil teachers and faculty use library for reference. the library partial automated with internet facility.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nill	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	0	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	00
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	12	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF, Study Leave , Medical Leave, Loan facility	EPF, Study Leave , Medical Leave, Loan facility	Fee Concession

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Accounting is maintained manually. Financial accounts are audited by the CA.
According to the norms of the Govt.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	00
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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	000	No	00
Administrative	No	00	No	00

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Updation of question bank	12/09/2019	12/09/2019	30/10/2019	12
2019	Provision of Yoga Classes	12/09/2019	12/09/2019	30/06/2020	100
2019	Updation of Book bank	12/09/2019	12/09/2019	31/12/2019	25
2020	Placement Cell	20/02/2020	20/02/2020	30/06/2020	100
2020	Development of Labs	20/02/2020	20/02/2020	30/06/2020	15

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women day Celebration	07/03/2020	07/03/2020	150	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution adopts several green practices on the campus under the guidance of the Nature Club for ensuring environmental consciousness and sustainability. The college building is designed in such a way as to promote natural lighting and ventilation to minimize the use of electricity. LED lights, Solar Light are used on the college campus. Green landscaping .The campus is made as green as possible by planting a good number of plants by students and the college gardeners. The lawn is well maintained.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	0	0	Nil	00	NIL	NIL	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation Camp	14/04/2020	14/04/2020	40

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

National seminar on Environmental Protection: An Avenue for better tomorrow, from the 23rd Sep, 2019 to 25th Sep, 2019. Tree plantation drive Cloth Bag making workshop SwachhataAbhiyaan - Cleanliness Of College Garden Poster Making Competition on Swachh Bharat Abhiyaan SWACHA BHARAT (Awareness Rally).

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice 1: Onsite experience of special education schools
Goal of the Practice: To provide an opportunity for comprehending needs of special children with reference to Hearing Impaired, Visually Impaired and mentally retarded through onsite experience
Process: One of the Core papers deals with the theoretical aspect of special children and their needs, which is dealt with by faculty during classroom teaching. Learning is made more concrete by arranging visit on special days to Hearing Impaired, Visually Impaired and mentally retarded in the vicinity of our college. Students are grouped with respective in-charges to carry out interaction, collection of data and presentation. The success of activity is evaluated in the classroom when group leaders share their experiences.
Impact of the Practice: · Develops generosity and awareness about special children. Understanding the concept of special children, Teaching-Learning techniques and strategies for special education. Understanding the need and importance of Inclusive education.
Resources Required : Dedicated faculty and students Support of Special Education Institutes Adequate time allocation
Remarks : The compiled experiences are blended with theory by the concerned faculty during the teaching learning process. This practice proves to be a paradigm shift from theory to practice
Practice 2: Blood donation camp was organized in the college with collaboration of Baba Balak Nath Seva Parivaar on dated 14th April 2020. 30 unit blood was donated by different students to the blood bank, because during Covid -19 Pandemic there is huge shortage of blood in the hospitals. This practice inculcates social and moral values among the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.svntarkwari.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness To GROW MORE means doing the things DIFFERENTLY
at the College of Education • Our institution is contributing to the interior rural area • The atmosphere of the college is learner friendly • Lush green environment-friendly campus • The college is famous for- quality work and discipline. • Well experienced and qualified matured teaching faculty • Skill Oriented trainee for best classroom teaching • 100 passed out ratio • Care taking TRUST and teaching and non-teaching staff • Best preparation for Government Examination • The organization is committed to planning and Implementing the ideal teaching strategy • The organization follows democracy and dress code • Co-curricular activities during the year are the heart of this Organization

Provide the weblink of the institution

<https://www.svntarkwari.com>

8.Future Plans of Actions for Next Academic Year

-To organize Social Activity - To purchase electronic gadgets for ICT purpose - To motivate faculty for Research work, Research Publication - Inspire faculty to attend more number of seminars, workshops -To encourage students for participating in inter college and university level activities -To develop new Toilet Blocks for girl students. Swami Vivekanand College of Education has a clear vision to meet global standards of education by imparting world class education through skilled manpower to make a significant contribution to the nation building, catering to the need of the society by creating research oriented intellectual domain that initiates, nourished and perpetuates values of humanity and achievement of excellence in academic field. Thus college believes in creating new frontiers of knowledge for development of a human and society moving on the following future plans for the next academic session to reach the target:

- To organize Faculty development programmes on regular basis.
- Restructuring of improved E-resources in the college.
- To develop Media centre in the college.
- To promote the staff and students to write start up projects under the seed money.
- To organize National Seminar in Education.
- To strengthen placement cell in order to ensure better student progression.
- To organize a guest lecture series on various emerging educational topics.
- College level workshops on IPR and MIS.
- To promote collaborations and MOU's.