



Yearly Status Report - 2017-2018

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SWAMI VIVEKANAND COLLEGE OF EDUCATION
Name of the head of the Institution	Dr. Kuldeep Singh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01972265914
Mobile no.	9817080018
Registered Email	svntarkwari@rediffmail.com
Alternate Email	svntarkwari@yahoo.com
Address	Village Takautta Bhattan Teh. Bhoranj Distt Hamirpur(HP)
City/Town	Hamirpur
State/UT	Himachal pradesh
Pincode	176045

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Neeru Bala
Phone no/Alternate Phone no.	01972265914
Mobile no.	9817080018
Registered Email	svntarkwari@rediffmail.com
Alternate Email	svntarkwari@yahoo.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://www.svntarkwari.com/naac.php
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.svntarkwari.com/academic-calendar.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.40	2010	04-Sep-2010	03-Sep-2015

6. Date of Establishment of IQAC	02-Aug-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Installation of CCTV Cameras	26-Aug-2017 10	250

Formation of academic Calendar	10-Jun-2018 20	250
Enhancement of Library Books	10-Jun-2018 20	250
Continues Meeting of Alumni Association	10-Jun-2018 20	250

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

.For improvement of the academic and administrative performance of the college. To enhance integration of ICT in teaching/ learning and promote use of ICT. To help in inculcating the awarness among students regarding symbolic cleaninness through making collaborations with the local civic bodies about health hygiene among women and to guide them about taking moral education. 1. Enhancement of library Books 2. To prepare Progress Report of Different NAAC Criteria 3. Meeting of Alumni Association 4. To organise Workshop for teaching non teaching staff membes. 5. To make awareness among students about cleanliness.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Installation of CCTV Cameras	CCTV Cameras were installed in the Classrooms , Principal office , MP Hall , Corridor, Staff Room, Library, ICT Lab, and surrounding Areas
Formation of Academic Calendar	Mrs. Barsha Chauhan prepared the academic Calendar before starting of new session
Enhancement of Books	Librarian Mr. Rajinder Kumar Collects the requirements of Books from the subject teachers and new books added to the library
Continuous meetings of Alumni Association	alumni are the valuable assets to the institution various suggestion were given by association to the improvement of academic and administrative aspects
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2017

Date of Submission

30-Sep-2017

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Swami Vivekanand Educational Society is constituted in 2000 and started Swami Vivekanand College of Education for B.Ed. Course with annual intake of 60 students admitted through HPU Entrance test. The students are admitted through out Himachal as well as outside as per the Roster issued by the Govt. During the year 2004 05 annual intake in B.Ed.

Course was increased to 100 seats, D.El.Ed. course with annual intake of 50 students was started in 200809. During the Academic Year 2008 09 the annual intake was increased to 200 seats which was again reduced to 100 seats because of low influx of students during the year 2015 16 onwards. M.Ed. Course was started during the year 2007 08 with annual intake of 25 students which was also discontinued during the year 2015 16 being very low intake.

Management Information Systems are essential in organizations today to aid decision making, and since accessibility to data and information is vital to the process, the college has systems in place for the collection, retrieval and collection of data. Some parts of this process are done manually, but quite a bit of it use computerized systems. Swami Vivekanand College of Education is well equipped with an information system which takes care of various activities like Student Admission, Student registration, Fee details, Students details, Generation of fee slips, Students List, Library Management System, Office management, accounts and student grievance redressal. Swami Vivekanand College of Education maintains MIS to support its academic program and administrative operations. The College seeks to ensure the integrity of IT resources made available to the community to prevent disruption to academic and administrative requirements. The college has a LAN through which students, teachers and supporting staff can access the current data base of students, their academic performance as also other academic query. Information Technology resources refer to all computers and communication facilities, service and resources including but not limited to networking devices, email service, wireless devices and any associated peripherals and software that are owned, managed and maintained by Swami Vivekanand College of Education. The institute has WiFi enabled internet facilities for the fast access to online resources. All Systems are networked and linked. Biometric system for log in and log out of the employees. We have networked

CCTV camera installed in the Principal's cabin, Office and surrounding areas, to provide a secure arena. The college website displays all the courses and the number of seats. Online Admission including online payment facility. Online admission is made strictly on the basis of merit. Strict observance of Govt. Rules and norms prescribed by the affiliating University are followed. Admissions process of B.Ed., D.El.Ed. are followed under the norms of HP University Shimla and HPBOSE. The college website displays G map for Geographical Information of the College, Academics information which includes faculty, Disciplinary rules, Notices and circulars, B.Ed., D.El.Ed. Syllabus, Students results. Website displays elibrary, ejournal and various events organized during academic year.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Swami Vivekanand College of Education affiliated to Himachal Pradesh University, Shimla follows the curriculum set by the university. The curricular aspects of the courses taught at Swami Vivekanand College of Education are governed by Himachal Pradesh University ordinance and guidelines. The broad vision and goals of the college are kept in mind for the effective implementation of the curriculum. At the beginning of the academic session, departmental meetings are held in which overall course plan is being discussed by the staff members with the head. Under this tentative academic and co-academic calendars are prepared for effective implementation of curriculum. Along with teachers, the students are made aware for the same. This tentative scheduling comprises of all the curricular and co-curricular aspects of academic year. Well organised orientation programme is headed by the institutions to aware newly admitted students regarding the B.Ed. Programme, its execution and different mechanisms to be followed within it. Students are also informed about the specific time plan for each course under different semesters respectively by concerned subject-teacher. This plan makes students and teachers both clear about the portion of curriculum to be executed within the fixed time. These time plans are also preserved as documentation in each semester by subject teacher as teacher-diary. Along with the use of beneficial traditional methods of teaching, the college focuses more on the use of smart teaching methods and strategies like use of smart boards, power point presentations, seminars, debates, extempore etc. These methods and strategies involve students actively in the process of teaching and learning. As learning resources college also provides facilities of internet. To provide quality education, practical aspects of the course along with the theoretical part are also well developed, executed and documented by the college. For this, college follows the systematised practice-teaching phases as microteaching, simulated

teaching, one month internship and four month internship as per scheduled by Himachal Pradesh University. College maintains all the required documents for these phases as per well planned format and generate them well in time. To facilitate students with effective learning as per pace, the college follows the transparent criterion-based assessment practices having immediate feedback mechanism. These practices comprise of class test (in different modes), surprise test, quiz, debate, internal house examinations under two phases (term-I & term-II), assignments of different subjects (four for major subjects and two for minor subjects) and different practical under different subject prescribed by Himachal Pradesh University. Specific time-plan is scheduled to address the problems of low achievers in academics by the means of remedial instruction and of high-achievers in academics by the means of advanced teaching. Another provision of assessment is as internal assessment by subject teachers in their respective subjects which is also transparent and having fixed criteria. For better execution of curriculum and assessment student's attendance is one of the major aspects which is kept in mind by the college along with other necessities. Students are also motivated and encouraged for social, cultural and moral deeds by organizing guest lectures, seminars, workshops,

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Art Of Living	23/09/2017	250
Van- Mahotsav	28/08/2017	200
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BEd	Internship Programme (Four Month)	100
BEd	Internship Programme (One Month))	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The institute have designed structured feedback questionnaire as per guidelines of NAAC for all the stake holders obtains the feedback on regular interval. IQAC analyses the feedback on the parameters enlisted below for each stakeholder. The Principal conducts SWOT/SWOC analysis at the end of every year to obtain feedback from the student teachers, Parents, Alumni and the faculty. The college does have a formal system to collect feedback from stakeholders regarding the curriculum. The responsibility to collect the feedback is assigned to a teaching staff member, who is in charge of the 'Feedback Department'. A Proforma for feedback was prepared and modified after receiving suggestions from teaching staff. The Principal of the college reviewed the draft and it was finalized. The feedback obtained from the students, Parents, Alumni and teachers was taken into consideration while planning for the next academic year. Teacher educators provide self-appraisal report to the head of the Institution at the end of academic year. 1) students are encouraged to ask difficulty in subjects so that it can be rectified and improve the delivery of the subject's teacher. During the annual feedback of the subject as well as subject teacher is taken through a structured questionnaire designed with focus on every aspect of Teaching Learning Process and other administrative process. This feedback is used for overall improvement in all areas. In case of Teacher with lower feedback scores, he / she is being called by the Principal instructed to improve their performance and teaching parameters. 2) Parents feedback is also taken into consideration, Parents feedback analysis suggests to improve onto Placement of the students, suggested to add some new courses like commodification skill development course or guest lecture on communication skills.. IQAC decided to address the issue by signing more Collaborations /MoUs with the schools. College works on their suggestion for overall development of institute. 3) Institute always remains in touch with the alumni so that suggestions can be gathered from them after completion of their respective courses .To obtain the Alumni feedback, a questionnaire is floated among the alumni. The responses are analyzed on the basis of different parameters which helps to implement quality policy at institute level. It is observed from the earlier feedback that alumni are quite satisfied with the infrastructural facilities. The suggestions from alumni mainly focuses on to keep pace with the ever changing technology. IQAC planned an initiative for add-on/bridge courses. Alumni interaction at department level across different events such as expert lectures, discussing school job scenario with current batches, organizing mock interview etc are the benefits.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed.	100	100	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	0	18	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
18	18	2	2	0	0
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Swami Vivekanand College of Education has adopted a well defined mentoring policy for the overall development and nurturing of the students. At the start of the academic year the staff members of the college are assigned some students for mentoring keeping in mind the mentor: mentee ratio should not exceed more than 1:20. The mentor is assigned with some major responsibilities for the benefit of the students. A mentor can always do more for the well being of the students. The responsibilities assigned and performed by the mentor are (a)To maintain personal details of the students including their address, contact numbers, overall academic performance and progress. It helps the faculty member (Mentor) in monitoring the academic growth of the students. (b) To meet the group of students at least twice a month.(c)To counsel and motivate the students in all academic matters-direct or indirect.(d)To contact the parents / guardians of the students in case of their academic irregularities, behavioural changes, interpersonal relations, detrimental activities etc(e)Continuously monitor, counsel, guide and motivate the students in all academic matters.(f)Advise students in their career development/professional guidance.(g)Keep contact with the students even after the completion of the course.(h)Maintain a detail progressive record of the student (i)Maintain a brief but clear record of all discussions with students.(j)Keep the head of the institute informed in matters of leave or absence, official recommendation etc.. In addition to this the mentor is keen to make the mentee a good citizen of India by enhancing the social and moral values along-with his academic excellence The faculty monitors their progress and reports to teacher-in-charge. This mentoring is for over all development of the students. Faculty member (Mentor) meets the students frequently and discusses various issues including class room lectures, library performances, participation of seminar / conferences and technical event, any academic difficulty faced and career development. The students are advised by the mentor teachers to take up extra skill building programs organised by the institution as well as to participate in the conferences and seminars held at various places. The mentors make sure that overall development of the student including academic as well as professional is done to the best level. Financial assistance if required by the students in the shape of education loan from any financing institution or help in the shape of free books for whole of the session from Book Bank is also provided. Students

are encouraged by the mentors for participating in all types of extra curricular activities, cultural activities or declamations. The mentors are maintaining records of the meetings with the mentees for all types of activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	18	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	18	0	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	00	4th	30/06/2018	30/10/2018
BEd	00	3rd	30/01/2018	27/04/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Swami Vivekanand College of Education follows guidelines of HPU Shimla for internal evaluation system. For undergraduate programs, the institute conducts two house exams per semester. The average marks of both examinations are considered for the internal assessment. After completion of the house examination, the faculty- members evaluates the answer scripts and distribute to the students for doubt clarifications or re-correction. Answer sheets are shown to all the students for self evaluation and to discuss the answers.. The faculty - members prepare the list of marks obtained by every student and deposit with the in charge of the house examination committee for consideration at the time of Continuous Internal Evaluation System at the end of the Session for marking final internal assessment of the students. The system for marking internal assessment is displayed on the the notice board aand in the college prospectus along with all the criteria for awarding marks. Reforms in the Evaluation process are (a) Awareness of evaluation and assessment system.(b) Conducting tutorial classes to clarify doubts.(c) Surprise test Quiz are conducted.(d) Regular conduct of group discussions, seminars and guest lectures.(e) Monitoring the improvement in slow learner and encouraging the advance learners by reviewing their performance. Faculty- members conducts collaborative learning practices, assignments, remedial/extended classes, and study hours to evaluate students' performance to get better results. Faculty-

members evaluates students growth by identifying assignment topics and creating question papers, Self Study Report problems, quizzes, presentations, team-work activities and solving previous year's question papers. Question banks are prepared by the faculty-members every year and are placed in the library for the use of the students. The distribution of weightage to the various components of assessment decided by the respective faculty and announced in the class within the first fortnight of the semester and shared with the head of the institution. Students' performance is also evaluated based on the parameters of Communication skills, use of modern techniques, critical thinking skills, problem-solving skills, ability to work in teams, and leadership qualities. House exams are taken twice in the semester. The criterion for internal assessment marks (10 marks for minor subjects 20 marks for major subjects) is based on the university guidelines. Date sheet is displayed on the college notice board and circulated to the respective class rooms. The details of the evaluation process, regulations, curriculum, and syllabus of all the programs are displayed on college website and notice board to maintain transparency, Minimum attendance and passing marks requirements for the internal assessment are communicated to the students during the orientation/ Induction program, which is held for newly admitted students. Periodic instructions related to examinations and evaluation received from the university is promptly communicated to the students through whats app groups/ Notice boards/ Morning assembly. The circulars are read by faculty in the classrooms, and a copy of the same is displayed on the notice board. The eligibility criteria for the final examinations are made clear to students, and the evaluation process is reviewed in staff meetings.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Our institution is committed to impart effective , comprehensive education to the trainee-teachers of both the program i.e. B.Ed. and D.El.Ed. In this regard it is pertinent and essential to prepare an academic calendar and adhere to it in letter and spirit. Keeping in view the vision , mission and values of our institution our institution prepare the academic calendar in a very comprehensive and planned way before the commencement of every academic year. The college develop an academic calendar to draft a plan for the present academic session and tries to implement it with maximum efforts. It involves curricular and co curricular both aspects of teaching and learning process. Total academic days and all the vacations on academic calendar is scheduled by the academic calendar committee of the college with the guidance of the principal, vice- principal and the chairperson of the committee. The members of the committee plays a vital role to promote its aims and objectives properly. It is also keep in mind that the regulations and norms which are introduced by the Himachal Pradesh University (HPU) Shimla should be follow at the college with regard during the preparation of academic calendar for the current academic year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.svntarkwari.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage

0	BEd	B.Ed.	99	99	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.svntarkwari.com

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	00	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	00	0	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
00	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	00	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nil	0	0	00
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Swami Vivekanand College of Education, Tarkwari	10	38
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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Van Mahotsav	Swami Vivekanand College of Education	Van Mahotsav	10	200
Aids Awareness Rally	Swami Vivekanand College of Education	Aids Awareness Rally	10	200
World Environment Day	Swami Vivekanand College of Education	World Environment Day	10	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship Programme	Teaching Practice	Govt. School (GSSS/GHS)	10/08/2017	09/12/2017	98
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Campus Area	Existing
Laboratories	Existing
Class rooms	Existing
Seminar Halls	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Livo	Partially	1.0.0	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8727	722317	86	15192	8813	737509
Reference Books	760	50000	0	0	760	50000
Journals	10	0	0	0	10	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	35	40	0	0	5	0	2000	0
Added	0	0	0	0	0	0	0	0	0
Total	40	35	40	0	0	5	0	2000	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2000 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20000	16280	1100000	1005067

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities- laboratory, library, sports complex, computers and classrooms etc. Swami Vivekanand College of Education has a set of established procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. 1. Maintenance of library: For maintenance of library infra-structure and facilities the library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the teaching/non-teaching staff. The college has a good stock of texts and references in its library. For enriching of the library, the committee procures some good publications from national and international publishers. The library committee organizes reading sessions and competitions among students and teachers, appeals to and organizes students, teachers, alumni, guardians to donate books. 2. The laboratory equipment, specimens, and other necessary chemicals are purchased by the office of the Principal and purchase committee as per the requirements of the teaching staff. 3. Maintenance of the sports facilities: Teacher in charge of Physical Education takes the responsibilities of the maintenance of the sport facilities. The necessary goods and sports articles are purchased by the office of the principal as per the recommendations of the sport teacher and the advisor of the Student Union of the college. Periodically necessary steps have taken by the parent body of the college to develop the sports activities in the college. A pavilion has also been made for the student within the campus, so that the students can enjoy the events of sports Meet, organized in the college. Some of the sports items are kept in boys'/girls' common rooms and issued to the students for use under the monitoring of the Sports cum common room in charges. Students with excellence and achievements are publicly felicitated and also supported financially to the extent and are honored in annual function. 4. Maintenance of Computers and IT facilities: Necessary IT equipments and computers are ordered by the principal as per requirements raised by IT in charge. IT facilities are maintained by computer skilled personnel of the college and he also takes the responsibilities of periodic up-gradations of the IT resources. There is an ICT incharge in the college which looks after the maintenance of the computers and facilities. One part-time It expert is also entrusted with use and maintenance of these facilities. 5. Classroom facilities: The maintenance of classrooms is a regular exercise and all the rooms are assigned to different part time workers for proper maintenance/cleanliness/ upkeepment. . The classrooms are equipped with proper sitting arrangements, electrical appliance, e- boards, black/white boards, writing Chalks etc. The LCD projectors are affixed in some of the class rooms for deliberations through e- content.

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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	00	0	0
b) International	00	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Art of living	23/09/2017	50	Swami Vivekanand College of Education
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	00	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2017	23	B.Ed.	Education	GPG, Sarkaghat, GPG, Hamirpur, Ghumarwin, Bhoranj, Chakmoh	MA, M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hindi Divas	Swami Vivekanand College of Education	34
Mehandi Competition	Swami Vivekanand College of Education	24
Talent Development Function	Swami Vivekanand College of Education	30
Children Day	Swami Vivekanand College of Education	40
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Himachal Pradesh Government has stopped students union elections in colleges, However, in our institution we have nominated one student from each class to represent. The nominated student of our college plays a proactive role in institutional functioning and contributes significantly to students welfare.

The nominated student acts as a bridge between the students and the administration. He represents the students interests, concerns, and suggestions to the management, ensuring that the students voice is heard and considered in decision-making processes. The events are organized by the institution in consultation with the nominated students so that the interests of the various students can be identified and harnessed by the institution to the best possible. These events enrich the overall learning experience, promote a sense of community, and foster the holistic development of students. It procure academic support and mentorship of the students. The peer mentorship programs are organised in the institution every year. The senior students guide and support newly entering students regarding their academic journey which creates

a conducive learning atmosphere . It serves as a platform for students to address grievances and resolve issues they might face. The nominated students works towards maintaining a harmonious and inclusive campus atmosphere. The nominated students actively initiates programs and campaigns for students physical and mental well-being, such as health awareness sessions, stress management workshops, and counseling services. Our college encourages students to engage with the local community through various outreach programs, fostering social responsibility and a sense of civic duty among future educators. The institution collects feedback from students, faculty, and facilitates, helping the administration to identify areas of improvement and implement necessary changes. The institution works towards creating a more inclusive campus by celebrating diversity, organizing events that showcase different cultures, and fostering an environment of mutual respect and understanding for all without any discrimination. The nominated members collaborates with the teaching and non-teaching staff to enhance the learning experience and improve the overall institutional environment. In conclusion, the nominated students of the institution actively engage in various activities and initiatives to enhance students academic and personal growth. Through representation, organization, support, and advocacy, they play a vital role in shaping a positive and inclusive learning environment while striving for the welfare and betterment of all students. The committees are framed by the institution to facilitates and help concern teacher in organizing various programs. The committees are formed for cultural as well as other activities in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

120

5.4.3 – Alumni contribution during the year (in Rupees) :

15000

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Swami Vivekanand College of Education employs a Professional Management approach. The Professional Management programme aims to implement the concept of innovation in academic and administrative matters. The practice of decentralization has its own significance in management. It reflects policy formulation, planning and administration, and office administration. Management and administration are in charge of the quality initiative, which promotes education to all sections. The College enhance the quality at various levels - Management, Administration, Governing Council, Principal, Vice-Principal, IQAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non teaching Staff, Red Ribbon Club, all the stakeholders involve in the decentralization and participative management and all are working together for efficient functioning of the College. 1. Management: The College promotes a culture of decentralization and participatory management, involving all types

of stakeholders in the decision-making process. The management team is a firm believer in decentralization and participatory management. The management strives to provide the College with significant independence in all areas of decision making. 2. Administration: The administration ensures the smooth functioning in all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance. 3. Teaching Staff: Faculty strives to maintain a positive relationship with students, faculty, and the community.

The faculties carry out the policies and program in an accurate and constructive manner. College faculty members represent ethics and participate in professional ethics education. 4. Non Teaching Staff: In the administration non teaching staff plays crucial role in managing the day-to-day work. The assigned to nonteaching staff is to meet and accomplish operational and strategic objectives. The top management gives the Principal and the academic committee a lot of freedom and flexibility to lead all of the college academic activities. They meet on a regular basis and take the necessary steps to formulate and implement the College strategic plan. As part of the College quality improvement and quality initiative, the IQAC and other statutory Committees are constantly working on quality improvement. At the start of each academic year, all faculty members gather to discuss the smooth operation of the College. Several committees are formed, and responsibilities are assigned to them. The chairman of the committee reports to the principal and IQAC on the decisions planning and implementation. They collect feedback from all of the College stakeholders and take steps to improve the situation as far as they are able, as well as recommend further corrective action to management. The Principal of the College is in charge of administrative and academic duties.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The IQAC insists on conducting evaluation process throughout the year. <ul style="list-style-type: none"> The College adheres to the regulations, rules, procedure and pattern provided by the University. The Examination Committee looks into the matter in an objective and impartial manner through the well established channel. The term examination is conducted once in the semester. At the end of the semester, HP University Shimla took final examinations under strict surveillance. Various tools for the Comprehensive Evaluation are used like written test, Oral test, Observation, Home assignment, Analysis, Group discussion, Quiz competition, Seminar etc. The online Examination forms filled by the students according to the dates given by Himachal Pradesh University Shimla.
Admission of Students	The institution is getting students through online counseling method in which all the students are given equal

opportunity. The College website, prospectus and handbook contain information about the Institution and the programmes offered. • The prospectus that highlights the details of B.Ed. programme prepared every year and gives details of eligibility norms for admission. • Students from nearby places takes admissions in B.Ed. Course. Therefore the college makes efforts to give admission to all eligible students. To get admission, it is mandatory for the students to qualify B.Ed. entrance Test conducted by Himachal Pradesh University Shimla. Thereafter, online counselling was conducted by HPU. Then students are provided counselling in selecting their option about the colleges, And on the basis of merits colleges was allotted to the students. The online admission procedure is followed by the students according to the norms prescribed by the HP University Shimla.

Library, ICT and Physical Infrastructure / Instrumentation

The College has provided all infrastructures which in turn provides best physical ambience for the faculty in terms of adequate library, ICT, etc• The multipurpose hall was built in the campus and is used for Morning Prayer and for conducting other cultural activities. • Open seating space for boys and girls were developed. • The facilities provided for ICT based teaching and learning in the college are maintained. The college has lush green campus with ornamental , botanical plants.

Curriculum Development

The IQAC plays an important role in the Quality Drive regarding the curriculum. • The teaching plan is prepared in view the Principal and Vice- Principal. Syllabus Completion Reports are collected. The feedback regarding trending methodology and content presentation is taken for the students.

Teaching and Learning

With the motto 'All round personality development of the students, the IQAC encourages the innovative and creative teaching learning process in an integrated form. • Teachers deploy a multiple teaching learning strategy for effective delivering of the prescribed syllabus taken up for teaching course. ICT based teaching methods are adopted. • The college has provided facilities

like the Internet, WiFi, LCD projectors, laptops, software, educational CDs, and Science laboratories with modern equipments. • Student's feedback is collected through TES (Teacher Evaluation by Students) to enhance the learning among students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nil	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	0	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	00
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
18	18	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Study Leave, Casual Leave, Medical leave and	Casual Leave, Medical leave, Maternity Leave,	Fee Concession , Book Bank for Poor Students

EPF Schemes leave
Maternity Leave , Faculty
improvement Program for
Staff, EPF Facility, Loan
Facility

EPF Schemes y Leave ,
Faculty improvement
Program for Staff, EPF
Facility, Loan Facility

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The statutory audit is conducted by qualified chartered accountants every year in which fee collected is matched with the number of students admitted and the discrepancies if any are reported to the management for corrective action. The audited balance sheet along with the audit report are filed with the office of the registrar of the societies. The internal audit is conducted by any of the member of the society to reconcile fee received , expenses incurred and bank accounts.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

In the meetings of Parent -Teacher Association to support the academic environment of the campus following agendas were taken: 1. A check on academic performance of the students. 2. Discussion on the feedback given by teachers to the parents regarding their wards. 3. Discussion on the intellectual enrichment activities undertaken by the college.

6.5.3 – Development programmes for support staff (at least three)

Interest free loan facility for non-teaching • EPF for staff members whose salary is less than Rs.15000/-per month. • Casual leaves, earned leaves , Medical leaves etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Digital Library 2. Smart class rooms 3. National Seminar

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit	No
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6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Enhancement of Library Books	10/06/2018	10/06/2018	30/06/2018	10
2018	Continuous Meeting with Alumni Association	10/06/2018	10/06/2018	30/06/2018	10

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nil	Nil	Nil	00	00	00	Nil

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Various Stakeholders(Prospectus))	01/07/2017	<p>Human values refer to the basic inherent moral inclinations towards kindness, honesty, loyalty, love, peace, sympathy, truth etc. that enhance fundamental goodness of human beings and society at large. They are the values that human beings cherish and hold in common, consciously and otherwise, in most of the places and times and practice them. Human values help in understanding the attitude, motivation, behavior, and also influence one's perception about the world. They enable the interpretation of "right and wrong" and provide the ways to understand humans and organizations.</p> <p>Human values and professional ethics are complementary to each other. Whereas human values convey personal conviction, ethics describe the accepted principles and standards of conduct about moral duties and virtues as applied to an organization. Codes of professional ethics guide the stakeholders of an organization about the desirable and undesirable acts related to the profession. The underlying philosophy of having professional ethics is to make people follow a sound uniform ethical conduct. The success of an institution's mission and vision is driven by value</p>

based ethical behavior of its committed faculty members, officers, staff and students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Art of living	19/09/2017	23/09/2017	50
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Cleanliness campaign 2. Tree plantation 3. Campus beautification 4. Use of LEDs bulbs 5. Maintenance of drainage system

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Best Practice : Mentor System: Over the years, the mentoring system in the college has emerged as a strong response to meet the various needs of students at the microcosmic level. It has been fully integrated as one of the core practices of the institution. It has transformed from, each mentor submitting an annual report to more structured interventions by the mentor teacher and maintaining records of these interventions. Each mentor is provided with a mentor kit/file comprising of student academic profile, career aspirations, hobbies, subject teacher information, term-wise record of mentor plans, reports, record of parent-teacher meetings, record of monthly participation of the students in co-curricular and extra-curricular activities and their achievements. The mentor arranges for parents' meetings once in each term to discuss about their wards performance, status of attendance and the academic programs of the college. The mentor nurtured and guided the students regarding any issues that confronted them. They implemented separate intervention programs for the academically weak students and the advanced learners in their respective class. They provided guidance and counselling to the students regarding personal and academic issues. Academic counselling and career counselling tasks were performed by the mentors, particularly for students aspiring for higher studies. They counselled students with emotional/psychological problems and those who needed expert guidance were referred to the counselling cell of the college. The mentor guided students both, in co-curricular and extra-curricular activities motivating them to become members of various forums and fests organized by the college. The mentor also collected book reviews and assignments of students of the respective class each semester to inculcate reading habit and analytical abilities of the students. Objectives of the Practice 1. The goal of a mentorship program is to accelerate the personal and professional development of mentees. 2. This is achieved by providing mentees with guidance, advice and feedback from mentors with more experience than themselves. 3. Prior to pursuing a mentoring relationship, it is beneficial to ponder Commitment, Dedication and clarity. 4. To provide support and guidance on teaching, research, and mentoring of students. 5. To support the professional advancement of the mentees by relaying experiences and knowledge of mentors in the key performance areas of teaching, research and support service. 6. To address psychosocial issues of the mentees for in time remedy and to avoid things deteriorate further. 7. To improve the study environment by improving relationships between teachers and their students and make the teaching more effective. 8. The purpose of the exercise is to assess skills, strengths, weaknesses and areas where development is needed. 9. To identify achievable learning goals. 10. The plan requires following things: 11. Declaring personal goal Mentor Duties 1. Each mentor is

allotted a batch of students, as suggested by the Departmental Coordinator in consultation with the Head of the Department. 2. Mentors should conduct at least four meetings per semester with the mentees. 3. Mentors should take care of the mentees batch for academic interests and support them for improvement. 4. Mentors should encourage students for extracurricular activities within the institute and at University as well as inter-University level. 5. Mentors should interact with parents only in case of extreme situations. 6. Mentors should maintain records of all the meetings held with mentees/ parents. 7. Mentors should update the record regularly in the formats supplied. 8. Mentors should provide information about possible financial assistance available to mentees. 9. Every Department has to conduct an "Open House" once in an academic year. 10. The record has to be handed over to the new mentor in case mentors are changed. 11. Annual report in form of summary has to be prepared by each Mentor and to be submitted to the Departmental Coordinator. Best Practice No.

2: creating environment for research and presenting papers in seminars:

Seminars and workshops on research are circulated among numbers of the staff from time to time . the principal himself inspires and encourages the faculty to participates in the seminars and present papers there in. he also informs the staff about the facilities available in the college and further asks them to ask for any other requirements . Also the members of the staff are informed that that TA/DA and delegate fees is provided to them. From time to time the staff of Swami Vivekanand College of Education Presented papers in organizes seminar/workshops actively. Research environment prevalent in the university what it is not very common in the colleges in especially the college which dont have postgraduate teaching.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.svntarkwari.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Mission of the Swami Vivekanand College of Education is to imbibe 4-Ds :Dedication, Diligence, Dignity and Discrimination. 3-H:Head, Heart and Hand. 3A: Ability, Aptitude and Achievement. 3C:Communication, Character and Computer. In present scenario, when the values are degrading day by day, Swami Vivekananda College of Education give emphasis on value based education and believes that it is vital for the success of society. The spirit of mutual work, discipline, social responsibility towards community development and nation building is inculcated through curricular and co-curricular activities. The College contributes towards women empowerment by organizing various activities. Prospective teachers learn life communication skills, get trained for adopting healthy life styles, for the cause of women e.g. self defence course, guest lecture on mensural hygiene etc. In addition to this teaching process, all-round development, improve the intellectual and reasoning abilities of the students, College organizes a number of activities viz. Debate, Declamation, Slogan writing, Rangoli making, Poster making etc. in the campus. Students are motivated to participate intercollegiate, state and national level competitions in different activities. Every year sports meet arranged in the college for all round development of the students. Swami Vivekanad College of Education focuses to enrich knowledge, research attitude and skills in prospective teachers. Thus, the college also organizes college level as well as national level seminars, workshops and symposium to energizes the thought process of the prospective teachers. Career counselling for employment and higher education is also provided. The faculty members of the college use innovative teaching technologies to impart the quality education to

the students. The college has fully Wi-Fi campus and is well-equipped with smart classrooms. Scholarship facility is provided to the outstanding students. College has a placement cell with an objective to establish strong connection with neighbouring schools to ensure the employment for the students. The nature care and environmental awareness is being promoted by the college and initiatives are taken for making college campus as a green and clean campus. The location of the college gives a nostalgic feeling of development and commitment to the society to uplift the rural areas and bring it at par with the towns in terms of providing quality / moral education. Swami Vivekananda College of Education has a long-standing reputation in the fields of academic/ professional/co-curricular/social activities.

Provide the weblink of the institution

<https://www.svntarkwari.com>

8.Future Plans of Actions for Next Academic Year

Swami Vivekanand College of Education has a clear vision to meet global standards of education by imparting world class education through skilled manpower to make a significant contribution to the nation building, catering to the need of the society by creating research oriented intellectual domain which initiates, perpetuates values of humanity and achievement of excellence in academic field. Thus college believes in creating new frontiers of knowledge for development of a human and society moving on the following future plans for the next academic session to reach the target:

- To organize Faculty development programmes on regular basis.
- Restructuring of improved E-resources in the college.
- To develop Media centre in the college.
- To promote the staff and students to go for start up projects under the seed money projects of the Government.
- To organize National Seminar in Education.
- To strengthen placement cell in order to ensure better student progression.
- To organize a guest lecture series on various emerging educational topics.
- College level workshops on IPR and MIS.
- To promote collaborations and MOU's.
- To promote uses of Artificial Intelligence in the field of Educaion.